PLAN FOR INCLEMENT WEATHER MAKE-UP DAYS
FOR STUDENTS ANNOUNCED

The following outlines the plan for replacing lost instructional time due to inclement weather, with
Thursday, Apr. 2 as the replacement date for Tuesday, Feb. 24 and 3:00 – 5:00 p.m. Friday, Apr. 17 as
the replacement period for 8:00 – 10:00 a.m. Wednesday, Feb. 25.

February 26, 2015

Dear UNCW students,

As you are aware, a weather event resulted in the cancellation of all classes that had been scheduled
Tuesday, February 24, and those scheduled before 10:00 a.m. on Wednesday, February 25. These
cancellations have disrupted our academic calendar. As instruction is UNCW’s core mission,
implementing a process for replacing that lost instructional time is essential. UNCW is committed to the
journey of learning, always emphasizing students’ journey to inquire and discover.

After consultation with administrators and faculty leadership, we are designating two time periods that
are available for make-up classes. Specifically these are: Thursday, April 2 as a makeup time for classes
missed on Tuesday, February 24, and Friday, April 17 from 3:00 to 5:00 p.m. as a makeup time for
classes missed from 8:00 to 10:00 a.m. on Wednesday, February 25.

- All faculty members with classes affected by the campus closures will notify their students of
  their plans to address lost class meeting time as soon as the plans are finalized, but no later
  than March 6.
- The university will make available two specific days or time blocks for instructors who identify
  the need to hold make-up classes.
  - Thursday, April 2. This date will be reserved for classes missed on Tuesday, February 24.
    Class meeting times and locations for April 2 will be identical to those on February 24.
  - The period of 3:00 p.m. – 5:00 p.m. on Friday, April 17. This date will be made available
    for classes missed on the morning of Wednesday, February 25, with the 3:00 p.m. time
    corresponding to the 8:00 a.m. class time and the 4:00 p.m. time corresponding to the
    9:00 a.m. class time, on so on. Wednesday morning classes that are scheduled for more
    than one hour will adjust the class times on this Friday, April 17 makeup date as needed.
  - For the replacement days identified above, class meeting times and locations will be
    identical to those on the designated days being replaced or as identified by the
    instructor and announced to students.

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Students are advised of the expectation to participate in the class make-up arrangements identified by their instructors, including attendance at any class meetings that their instructors elect to hold on the make-up dates of April 2 and 17 in accordance with the UNCW class attendance policy, which is as follows:

*Students are expected to be present at all regular class meetings and examinations for the courses in which they are registered. All faculty members are responsible for setting policy concerning the role of attendance in determining grades for their classes. It is the responsibility of the students to learn and comply with the policies set for each class for which they are registered.*

We know this plan represents a departure from the spring semester on which we had all planned. However, we’ve done everything possible to simplify our response to this week’s class cancellations while still fulfilling our institutional requirements. Please consult with your instructors regarding any questions or concerns.

While the winter storm event was an unwelcome disruption to our spring semester, I appreciated the Seahawk spirit that was so amply evidenced during the affected period, with many individuals stepping up to ensure the safety and comfort of our student body. The plan identified above, while imperfect, allows us to address lost instructional time. I know I can rely on that same positive Seahawk attitude as we work to implement plans to address the impacts of the weather event. I thank you all in advance for your flexibility and work in this regard.

Sincerely,

Denise A. Battles
Provost and Vice Chancellor for Academic Affairs