

GRADUATE MENTOR AWARD ANNOUNCEMENT 2007

The Graduate School seeks nominations for the Graduate Mentoring Award for 2007. This award is made annually to an outstanding faculty mentor who places high value on and excels in mentoring graduate students. **Nominations may be made to the associate dean of the graduate school through March 15, 2007.**

Criteria for Selection

1. Nominees must be tenured graduate faculty who hold the rank of associate or full professor and are presently employed full-time.
2. A nominee must have been active in graduate education at UNCW for a significant period of time as evidenced by:
 - Teaching excellence at the graduate level;
 - Chairing graduate committees;
 - Having an established record of mentoring students who have received their master's or doctoral degrees. There must be a record of these students completing their degree programs in a timely fashion; and,
 - Attracting graduate students to study at UNCW both through recruitment efforts and through having a visible and respected academic record
3. A nominee must have demonstrated success in socializing students in their chosen profession. There should be clear evidence beyond formal classroom teaching of helping students to become established as independent scholars and professionals. This activity includes encouraging and helping students to establish their own publishing records, acquire external research funding, participate in conferences, and enter innovative research areas. The evidence presented may cover work with students after they have been awarded their degree as well as during graduate study.
4. A nominee must have demonstrated the ability to place students. Placing students includes advising students on placement practices, preparing students for continuing their graduate education and helping them gain admission into doctoral or professional programs at other institutions, or helping students find jobs, especially their first employment after earning a degree from UNCW.

Procedures for Selection

1. Nomination letters are invited from chairs or directors of academic units, colleagues, students or other appropriate persons within the university community. The letter should be addressed to the associate dean of the graduate school.
2. The nomination letter must establish the case for the nominee's receipt of this award. The letter must be accompanied by:
 - An up-to-date vita;
 - A list of the nominee's students who have graduated;
 - A statement about where these students are now and what they have accomplished.
3. No support letters are to be submitted at this stage of the nomination process.
4. Nomination letters and the accompanying information are due in the graduate school by **March 15, 2007**. An award committee will review the nominations and identify a group of nominees for the second stage of the selection process.
5. The associate dean of the graduate school will invite selected nominees to participate in the next stage.
6. Each nominee will be asked to submit an essay on his/her philosophy of mentoring. This essay should be a precise statement approximately three pages long that describes the mentoring process appropriate to the nominee's discipline, responds to the various criteria noted here, and shows how the nominee has excelled in the mentoring role. Particular attention should be given to the faculty member's record of graduate mentoring at UNCW over the past several years.
7. Nominees will be asked to submit at least two letters of support in addition to the letter of nomination with their full application.

Following review of the materials received, the committee will select a short list of nominees for the final screening process. The associate dean will ask the nominees on this list to continue in the screening process.

The committee will review the nominee's graduate mentoring record and performance as a graduate teacher, and will make the final recommendation to the associate dean of the graduate school.

The recipient of the award will be announced by the end of the spring semester and recognized at the following fall convocation at which time he/she will be presented a medallion and check. The graduate school will publish the recipient's essay on mentoring for distribution to the campus and others interested in graduate education.