



UNIVERSITY OF NORTH CAROLINA WILMINGTON

**APPLICATION FOR NON-DEGREE SEEKING
(PERMISSION AND SPECIAL) UNDERGRADUATE ADMISSION
ACADEMIC YEAR 2012-2013**

Thank you for your interest in UNC Wilmington and for initiating an application for admission. The admission committee will carefully review your academic achievements, as we strive to admit a talented group of students to our community. Please review the following requirements and instructions before completing the application. Be sure to complete all sections and make a copy of the application for your records.

IMPORTANT NOTE TO ALL APPLICANTS

In keeping with the honor code at UNCW we expect you to provide accurate and truthful information on your application for admission. Anything less is a violation of UNCW's standards and may result in denial, withdrawal of your offer of admission, or make you subject to disciplinary action after your enrollment.

Please complete in black ink.

Non-degree Seeking Classifications/Requirements

Permission (fall and spring only)

Students from other colleges or universities, who intend to return to their home institution, may attend UNCW as permission/visiting students in the fall or spring semesters or summer sessions. The university does not assume responsibility in determining a student's course selection when such credits are to be transferred elsewhere. Transcripts of work completed at UNCW must be requested through the Office of the Registrar to assure a record of academic work is sent to the home institution of the permission/visiting student. Enrollment as a permission/visiting student from another institution in no way obligates the university to continue one's enrollment at UNCW at the expiration of the permission/visiting period. A student may only attend as a permission student for two consecutive semesters (not including summer sessions). To attend fall or spring semesters, students apply as permission and must submit the undergraduate application and non-refundable application fee. In addition, permission students will need to have an official transcript sent from the current or most recent college/university attended (a minimum cumulative grade point average of 2.50 is required to be considered for admission as a permission student). Applications must be completed and submitted by November 1st for the spring term and by May 1st for the fall term.

NOTE: Official admission decisions are only communicated in letter form via U.S. Mail.

Summer Visiting (summer sessions only)

Summer visiting students (those currently enrolled at another institution) are allowed to attend classes at UNCW for summer session only. If you wish to continue your enrollment in the fall or spring as a permission student please refer to the previous section. Former UNCW students (reenrolling) cannot apply as a summer visiting student. For specific information about UNCW's summer school and how to apply, go to www.uncw.edu/summer.

Special Undergraduate

You have graduated from a four-year accredited college or university and you want to take undergraduate classes on campus or at one of our extension sites in Onslow, Brunswick or Columbus counties but do not want to earn a second degree. (If you would like to earn a second degree, you must apply as a transfer student.) This application option is also available for students who want to take classes toward completion of teacher certification or licensure requirements on campus or at an extension location. (Be sure to indicate the extension site on your application for admission.) If you have graduated from a four-year accredited college or university and wish to take courses at UNCW, but you do not want to earn another degree:

1. apply by May 1 for fall and summer semesters, and December 1 for spring semester.
2. submit the application and non refundable application fee
3. submit official college transcript(s) documenting your Bachelors Degree.

NOTE: Official admission decisions are only communicated in letter form via U.S. Mail.

Enrollment Deposit

Admitted candidates have until December 1 (for spring semester) and May 1 or 10 days from the date of the admission letter (for fall semester) to submit an enrollment deposit. The university reserves the right to decline admission if you do not submit an enrollment deposit by the designated deadline.

Students with Disabilities

Each application for admission is considered in competition with all other applications. If you would like further information about services offered to students with documented disabilities, please contact the Office of Disability Services, Westside Hall, First Floor, University of North Carolina Wilmington, 601 South College Road, Wilmington, NC 28403-5942, 910.962.7555 fax: 910.962.7556, TDD 800.735.2962

Re-enrolling Applicants

Those students previously enrolled as undergraduate UNC Wilmington students should not complete this form. Contact the Office of the Registrar at 910.962.3125 or registrar@uncw.edu for the appropriate application and instructions.

Checklist

- Application/Fee** – Include a non-refundable application fee of \$60. Make your check or money order payable to UNC Wilmington, and mail it with your application. The payment must clearly indicate the applicant's full name and date of birth.
- Transcripts** – Have official transcript from your current college/university or from the institution from which you received your BA/BS degree sent directly to the Office of Admissions.
- Residency Application** – If you are a North Carolina resident, please complete the residency application which is required to qualify for the in-state tuition rate. This form is enclosed with the application.
- Citizenship** – If you are not a U.S. citizen, enclose a copy of your I-551/ Alien Registration Card (Green Card) or visa.

Supplemental Materials

Please do not submit any artwork, photographs, film or music samples with your application. Decisions will not be based on supplemental materials as the Admission Committee is not formally trained to evaluate them. Any supplemental items will not be returned to the applicant.



APPLICATION FOR NON-DEGREE SEEKING (PERMISSION AND SPECIAL) UNDERGRADUATE ADMISSION

ACADEMIC YEAR 2012-2013

A

1. Entering status

Permission

Special Undergraduate: Main campus Extension campus Extension site

Notification of decisions are made on a rolling basis as applications become complete.

2. Entering term Fall Spring Summer Area of interest

3. Social Security number (Optional)

4. Name Last First Middle Preferred Name (optional) Former Name (if applicable)

5. Permanent mailing address City State Zip County Phone

6. Email addresses if available: Please provide a working email account (print clearly). UNC Wilmington often emails important information.

@

7. How long have you lived at your permanent address? years months

8. Have you been a legal resident of North Carolina for the past 12 months?

Yes; if yes, you must complete the North Carolina residency form for consideration for in-state tuition.

No; out-of-state tuition rates apply.

9. Are you: Military veteran? Active duty military? Military dependent? Home of record

10. Place of birth Date of birth Gender Male Female

11. Federal regulations require institutions that receive federal assistance to report minority enrollments. Your participation is optional.

Are you Hispanic or Latino? Yes No

Select one or more:

American Indian or Alaska Native

Asian

Black or African American

Native Hawaiian or other Pacific Islander

White

12. I need UNCW to sponsor my F-1 visa.

Citizenship (other than U.S.) Permanent resident card number or SEVIS #

Non-resident alien: Type of visa If you are not a U.S. citizen, enclose a copy of your I-551/Alien Registration card (Green Card) or visa.

13. Give names and dates of previous high schools (other than school of graduation), colleges and universities you have ever attended (including UNC Wilmington) for any length of time, whether or not you have completed a term (list most recent first). Failure to list all colleges and universities previously attended may result in loss of credit or dismissal from UNC Wilmington.

Table with 4 rows for listing schools, including columns for School, City, State, Date (Month/Day/Year), and Degree.

B

Family Information

Parent Guardian

- Living
- Deceased
- Unknown

Name _____
Last First Middle

Address _____
Street/RFD/P.O. Box City State Zip

Telephone () _____ () _____
Home Business

Occupation _____

Employer _____

Highest grade or degree completed _____

Name of school/institution attended _____

Family member(s) who have attended
UNC Wilmington

Name	Relationship	Degree Completed
_____	_____	_____
_____	_____	_____
_____	_____	_____

Language spoken at home (if not English) _____

Parent Guardian

- Living
- Deceased
- Unknown

Name _____
Last First Middle

Address _____
Street/RFD/P.O. Box City State Zip

Telephone () _____ () _____
Home Business

Occupation _____

Employer _____

Highest grade or degree completed _____

Name of school/institution attended _____

C

Campus Safety Standards

Your "yes" answer to one or more of the following questions will not necessarily preclude your being admitted. *However*, your failure to provide complete, accurate and truthful information will be grounds to deny or withdraw your admission, or make you subject to disciplinary sanctions after enrollment. For the purpose of the following six questions, "crime" or "criminal charge" refers to any crime other than a traffic-related misdemeanor or infraction. You must, however, include alcohol or drug offenses whether or not they are traffic-related.

- Have you been convicted of a crime? Yes No
- Have you entered a plea of guilty, a plea of no contest, a plea of nolo contendere or an Alford plea, or have you received a deferred prosecution or prayer for judgment continued to a criminal charge? Yes No
- Have you otherwise accepted responsibility for the commission of a crime?..... Yes No
- Do you have any criminal charges pending against you? Yes No
- Have you ever been expelled, dismissed, suspended, placed on probation or otherwise subject to any disciplinary sanction by any school, college or university? Yes No
- If you have ever served in the military, did you receive any type of discharge other than an honorable discharge?..... Yes No
 Currently serving
 Never served

If you answered "yes" to any of the above questions, please provide a detailed and thorough explanation for each item, including dates, specific circumstances and outcome.

You must promptly notify the Office of Admissions in writing of any criminal charge, any disposition of a criminal charge or any school, college or university disciplinary action against you, or any type of military discharge other than an honorable discharge that occurs at any time after you submit this application, prior to enrolling in UNCW coursework. Your failure to do so will be grounds to deny or withdraw your admission or subject you to disciplinary sanctions after enrollment.

Please make sure you have completed every item on this section and have provided the required explanations (if appropriate) before proceeding.

D

Work History

Check here if you have no history of employment. Otherwise, list all jobs (including summer employment) you have held to date.

1.	_____	_____	_____ / / to / /
	Job Title	Employer	Approximate dates of employment
	_____	_____	() —
	City	State Zip	Phone
2.	_____	_____	_____ / / to / /
	Job Title	Employer	Approximate dates of employment
	_____	_____	() —
	City	State Zip	Phone
3.	_____	_____	_____ / / to / /
	Job Title	Employer	Approximate dates of employment
	_____	_____	() —
	City	State Zip	Phone
4.	_____	_____	_____ / / to / /
	Job Title	Employer	Approximate dates of employment
	_____	_____	() —
	City	State Zip	Phone

E

Personal Timeline

Beginning with entrance to high school, are there any gaps in time (beyond summer vacation/intersession) when you have not been enrolled as a full-time student in an educational institution? Yes No

If “yes,” please provide a brief but specific explanation about your activities and place of residence during that time.

F

Application Agreement

I certify that the information on this application is complete and correct. I understand my failure to provide complete, accurate and truthful information on this application will be grounds to deny or withdraw my admission, or make me subject to disciplinary sanctions after enrollment. I authorize the UNC Wilmington Admission Committee to make reasonable inquiries into the accuracy of the information provided, including a criminal background check. I understand that, in accordance with the Family Educational Rights and Privacy Act of 1974, if I am accepted and I matriculate at UNC Wilmington, my admission application will be included in my permanent record at the university.

I further agree to obey all rules and regulations of the university as stated in the student handbook, the university catalogue, and other university publications. My signature will release my records to the Registrar's Office for permanent record-keeping and to departmental advisors.

I authorize the university to provide information concerning my academic status to the North Carolina Community College that I previously attended. Yes No

Signature of applicant _____ Date _____

Applications will be returned to applicant if not signed and dated.

A \$60 non-refundable processing fee must accompany this application. Make your check or money order payable to UNC Wilmington.

This payment must clearly indicate the applicant's full name and date of birth.

Do not staple payment to application.

We will waive application fees for active duty military and will consider requests for other fee waivers based on financial need. Email requests for application fee waivers to uncwtransfer@uncw.edu. Please provide your full name and date of birth. Your canceled check or money order will serve as your receipt.

All application materials must be postmarked by the application deadline in order for an applicant to be reviewed for admission.

The university reserves the right to cancel admission offers, housing assignments and orientation for students whose enrollment deposit is not received by May 1.

Mail application, \$60 application fee and residency form (if applicable) to:

UNC Wilmington
Office of Admissions
601 South College Road
Wilmington, NC 28403-5904



North Carolina Residency Form

All North Carolina residents must complete and return both sides of this form.

Information Relating to Claimed North Carolina Residence For Tuition Purposes—North Carolina Law (G.S. 116-143.1) requires that “To qualify for in-state tuition, a legal resident must have maintained his domicile in North Carolina for at least 12 months immediately prior to his classification as a resident for tuition purposes.” The information requested on this form must be supplied by every applicant for admission or readmission to the University of North Carolina Wilmington who claims to be eligible for the North Carolina tuition rate. Complete the form and return it with your application for admission. This information is to be used only to determine your residence status for tuition purposes.

Answer all questions. Please complete in black ink.

1. Applicant's full name _____ Social Security number _____
Optional--for identification purposes only

2. When do you claim your legal residence in North Carolina began? (mm/dd/yyyy) _____

3. Have you applied to be classified as a resident for tuition purposes at UNC Wilmington during the last 12 months? [] Yes [] No
If yes, decision reached: [] Resident [] Non-resident Last term and year you were so classified _____
Term Year

4. Indicate the year and check the earliest term in which you want this residency decision to apply.
Year ____ [] Fall [] Spring [] Summer

5. Age _____ Date of birth _____ Place of birth _____
Month Day Year City State

6. If citizenship other than U.S., indicate document status (visa, green card) _____ When obtained _____

7. Current mailing address _____ Since _____
Street City State Zip Month Year

8. Previous mailing address _____ Since _____
Street City State Zip Month Year

9. Father living? [] No [] Yes His name _____

10. Mother living? [] No [] Yes Her name _____

11. If your parents are divorced, in whose custody are/were you? _____

12. Name of court-appointed guardian _____ if applicable Court appointed at _____ on _____
Place Month Year

13. Have you or either of your parents been in active military service within the past two years? [] No [] Yes

14. If yes, what are the dates of military service? ____ / ____ / ____ to ____ / ____ / ____ If yes, location of permanent duty station _____

15. Check each of the following you have ever done outside North Carolina:
[] Attended secondary school ____ / ____ / ____ to ____ / ____ / ____ [] Attended post secondary school ____ / ____ / ____ to ____ / ____ / ____ [] Worked ____ / ____ / ____ to ____ / ____ / ____

16. Permanent address
Yours _____ / / to / /
Father _____ / / to / /
Mother _____ / / to / /
Guardian _____ / / to / /

17. Last address outside North Carolina
Yours _____ / / to / /
Father _____ / / to / /
Mother _____ / / to / /
Guardian _____ / / to / /

18. Occupation Job Title Address (City, State) Hours/Week Dates
Yours _____ / / to / /
Father _____ / / to / /
Mother _____ / / to / /
Guardian _____ / / to / /

North Carolina Residency Form

19. Who last claimed you as a dependent on state and federal income tax returns?

	Name	Tax Year	State
Parent	_____	_____	_____
Spouse	_____	_____	_____
You	_____	_____	_____

20. Does anyone intend to claim you as a dependent on state and/or federal income tax returns for the current tax year? Yes No

If you answered YES: Name _____ Relationship to you _____
 State to be filed in _____

21. Indicate when and where each of the following was most recently completed. The parent/guardian/spouse section must be completed by the individual claiming you on the most recent tax return.

	SELF	PARENT / GUARDIAN / SPOUSE
1. Registered to vote	Yes <input type="checkbox"/> State: _____ Date (M/D/Y): _____ No <input type="checkbox"/>	Yes <input type="checkbox"/> State: _____ Date (M/D/Y): _____ No <input type="checkbox"/>
2. Voted	Yes <input type="checkbox"/> State: _____ Date (M/D/Y): _____ No <input type="checkbox"/>	Yes <input type="checkbox"/> State: _____ Date (M/D/Y): _____ No <input type="checkbox"/>
3. Called to serve on jury duty	Yes <input type="checkbox"/> State: _____ Date (M/D/Y): _____ No <input type="checkbox"/>	Yes <input type="checkbox"/> State: _____ Date (M/D/Y): _____ No <input type="checkbox"/>
4. Acquired or renewed driver's license	Yes <input type="checkbox"/> State: _____ Date (M/D/Y): _____ No <input type="checkbox"/>	Yes <input type="checkbox"/> State: _____ Date (M/D/Y): _____ No <input type="checkbox"/>
5. Acquired ownership of property for use as your principal dwelling	Yes <input type="checkbox"/> State: _____ Date (M/D/Y): _____ No <input type="checkbox"/>	Yes <input type="checkbox"/> State: _____ Date (M/D/Y): _____ No <input type="checkbox"/>
6. Registered licensed motor vehicle(s)	Yes <input type="checkbox"/> State: _____ Date (M/D/Y): _____ No <input type="checkbox"/>	Yes <input type="checkbox"/> State: _____ Date (M/D/Y): _____ No <input type="checkbox"/>

I certify that these responses are true to the best of my knowledge, pursuant to reasonable inquiry where needed, and I am aware that any falsification herein may result in disciplinary action, including denial of admission or dismissal after admission.

Signature of applicant _____ Date _____

Signature of parent or guardian if applicant is under 18 years of age _____ Date _____

PLEASE FAX 910.962.3038 OR SEND COMPLETED FORM TO:

Contacts

Area code.....	910
Admissions.....	962.3243
Anthropology.....	962.7716
Art and Art History.....	962.3440
Athletics.....	962.3232
Biology and Marine Biology.....	962.3487
Bookstore.....	962.3188
Business, Cameron School of.....	962.3777
Career Center.....	962.3174
Cashier's Office.....	962.3164
Centro Hispano.....	962.2551
Chemistry and Biochemistry.....	962.3450
College of Arts and Sciences.....	962.3111
Communication Studies.....	962.3448
Commuter and Non-Traditional Student Center (Seahawk Perch.....)	962.7371
Computer Science.....	962.7182
Counseling Center.....	962.3746
Creative Writing.....	962.7063
Dean of Students.....	962.3119
Disability Services.....	962.7555
Diversity, Institutional and Inclusion.....	962.7104
Education, Watson School of.....	962.4142
English.....	962.3320
Environmental Studies.....	962.7675
Extension Programs.....	455.2310
Film Studies.....	962.7502
Foreign Languages and Literatures.....	962.3340
Geography and Geology.....	962.3490
Health and Applied Human Sciences.....	962.3250
History.....	962.3307
Honors Scholars Program.....	962.4181
Housing, Off Campus (Seahawk Perch).....	962.7371
Housing and Residence Life.....	962.3241
International Programs.....	962.3685
Journalism.....	962.7869
Mathematics and Statistics.....	962.3290
Music.....	962.3390

Nursing, School of.....	962.3208
Orientation (Transition Programs).....	962.3089
Parking.....	962.3178
Philosophy and Religion.....	962.3406
Physics and Physical Oceanography.....	962.3462
Police, University.....	962.2222
Public and International Affairs.....	962.3220
Psychology.....	962.3370
Registrar.....	962.3125
Scholarships and Financial Aid.....	962.3177
Social Work.....	962.3872
Sociology and Criminology.....	962.3432
Student Academic Support/ University College.....	962.3245
Student Accounts.....	962.4281
Student Health Center.....	962.3280
Theatre Department.....	962.2061
University Union.....	962.3841
Upperman African American Cultural Center.....	962.3832
Veterans Services Office.....	962.3177

Pre-professional Advisors

Pre-Engineering <i>Dr. Ken Diehl</i>	962.4075
Pre-Health Professions (excluding nursing) <i>Dr. Timothy Ballard</i>	962.7263
<i>Dr. Jamie Brenner (University College)</i>	962.2117
<i>Ms. Carly Wilson</i>	962.3987
Pre-Law <i>Mr. Michael Haas</i>	962.7778
Pre-Veterinary Medicine <i>Dr. Ann Pabst</i>	962.7266

Statement of Non-discrimination

The University of North Carolina Wilmington is committed to and will provide equality of educational and employment opportunity for all persons regardless of race, sex, age, color, gender, national origin, ethnicity, creed, religion, disability, sexual orientation, political affiliation, marital status, veteran status or relationship to other university constituents – except where sex, age or ability represent bona fide educational or occupational qualifications or where marital status is a statutorily established eligibility criterion for state-funded employee benefit programs.

Questions regarding program access may be directed to the Compliance Officer, UNC Wilmington Chancellor's Office, 910.962.3000, Fax 910.962.3483.

Campus Safety Statistics: www.uncw.edu/ba/police/crime.html



UNIVERSITY OF NORTH CAROLINA WILMINGTON

Office of Admissions | 601 South College Road | Wilmington, North Carolina 28403-5904
Phone: 910.962.3243 | Fax: 910.962.3038 | admissions@uncw.edu | www.uncw.edu/admissions