

UNCW Alumni Association 2010-2011 Scholarship Application Process

The UNCW Alumni Association Scholarship process consists of three steps. To complete your application in full, you will need to complete all three steps to be considered for an award. Applications are not considered complete until all materials have been received. All documents received postmarked after Friday, March 12, 2010 will not be considered.

STEP 1: The first step of the UNCW Alumni Association Scholarship process is the online application. Applications which are not complete or include false information will not be considered in the selection process. **The online application will close on Friday, March 12, 2010 at 5:00 pm.** Applications submitted past this time and date will not be considered.

STEP 2: In addition to completing this online application you will need to submit a **certified transcript**. You may mail or fax your certified transcript using the following address/fax number.

Mailing Address for Certified Transcript:

UNCW Wise Alumni House
Re: 2010/2011 Alumni Scholarship Application; Transcript – Jane Doe (*Name of Applicant*)
1713 Market Street
Wilmington, NC 28403

Fax Number:

910.962.2685

Attention: 2010/2011 Alumni Scholarship Application; Transcript - Jane Doe (*Name of Applicant*)

STEP 3: The final piece of your application is submitting **two letters of recommendation** from a faculty or staff member.

Incoming Freshmen - Letters from High School Teachers/ Administrators are acceptable.

Transfer Students – Letters from Faculty and Staff from your previous institution are acceptable.

Current UNCW Students – Letters from your current UNCW Faculty and Staff or Faculty and Staff from a previous institution are acceptable.

Mailing Address for Letters of Recommendations:

UNCW Wise Alumni House
Re: 2010/2011 Alumni Scholarship Application; Letter of Recommendation - Jane Doe (*Name of Applicant*)
1713 Market Street
Wilmington, NC 28403

All documents listed in STEP 2 and 3 should be sent to the UNCW Wise Alumni House (Alumni Relations Office) **postmarked no later than Friday, March 12, 2010** to finalize your application. It is the applicant's responsibility to make sure the online application and all documents & records are submitted by the alumni scholarship application deadline.

Within 60 days from the application deadline all awardees will be notified by the UNCW Alumni Relations Office as to their award. After all awardees are contacted, there will be a notice posted on the UNCW Alumni Association Scholarship website communicating that a decision has been made.

Good luck with your application!