

Budget Manager's Meeting
Agenda
Tuesday, September 22, 2009 (9:00 AM)

----- **FY 2009-10** -----

- **FY 09-11 Legislative Reductions / Budget Management**
 - As presented at the 9/17-9/18 BOG meeting:
 - Permanent Reductions (\$5,005,355)
 - Mgmt flexibility - \$3,196,986 (part of our 7% cut scenario)
 - Continuation budget reductions - \$1,808,369
 - Inflationary increases + FASTTRACK (\$175K)
 - One-Time 5% Reversion (\$5,187,914)
 - Total Permanent + One-Time - \$10,193,269
- **FY 09-10 5% Reversion (Allotment Holdback) – how will we meet this target?**
 - FY 10-11 perm reductions - \$2,000,000
 - Additional 7% cut funding - \$687,914
 - University reserves / lapsed benefits
 - Projected FY 09-10 excess receipts
 - Estimated year-end unexpended requirements
 - Deferred hiring savings (salaries + benefits)
- **FY 09-11 7% Cut Scenario (\$7M) - How we will use funds?**
 - FY 09-10 Permanent reductions - \$3,196,986
 - FY 10-11 Permanent reductions (projected) + FY 09-10 reversion - \$2,000,000
 - FY 09-10 Reversion - \$687,914 (Faculty salaries + benefits)
 - Available - \$1.2M (all faculty salaries + benefits)
 - Return faculty salaries to Academic Affairs (\$985K):
 - Fund Annual Allocation faculty requests
 - Return to Deans ???
- **FY 2009-10 Annual Allocation Process**
 - Expected outcomes / success measures updated – Friday 9/18/09
 - Master file to Provost / CFO by today
 - VC discussions to follow
 - Hope to be done w/in a few weeks

----- **FY 2010 – 11** -----

- **FY 2010-11 Campus-Initiated Tuition**
 - No guidance from UNC-GA yet
 - Legislature has 8% or \$200.00 across-the-board increase next year
 - CITI increases cannot touch undergraduate, resident students
 - Year 4 of BOG guidance – 6.5% cap (max revenue generated \$1.5M)
 - CFO / Provost guidance sent September 11, 2009
 - Inputs to Budget Office – NLT October 16, 2009
 - Ensure you tie to strategic priorities and can provide outcomes / measures

Power Point Slides

- **FY 2010-11 Fee Requests**
 - No guidance from UNC-GA yet
 - Year 4 of BOG guidance – 6.5% cap (\$103.99)
 - Campus Rec Expansion Ops – year 3 of 3 (\$46.00)
 - Fee templates / instructions sent out September 3, 2009
 - Inputs to Budget Office – NLT October 2, 2009
 - Tie to strategic priorities and provide outcomes / measures

- **Combined Tuition & Fee Review Committee**
 - Meeting Tuesdays & Thursdays 4:00-5:30 PM starting Oct 8, 2009
 - Will work on fees first, followed by tuition requests
 - I will send correspondence out to committee members later next week

-----**Miscellaneous**-----

- **CFO remarks**

- **Computer Tracking & Online Transfer**
 - Patty Thompson and Bruce Myers

- **Overtime Payments**
 - Recalculation of overtime for previous three years

- **Revised HR 3.30**
 - Draft HR 3.30 (rev 09/2009)
 - Instructions to follow
 - Automation of form on the horizon

- **Future Budget Managers' Scheduled Meetings**

▪ Tuesday, November 17, 2009	9:00 – 10:30 AM	AL 215
▪ Tuesday, January 19, 2010	9:00 – 10:30 AM	AL 215
▪ Tuesday, March 16, 2010	9:00 – 10:30 AM	AL 215
▪ Tuesday, May 18, 2010	9:00 – 10:30 AM	AL 215