

To Cardholders, Card Coordinators and Budget Authorities

From Mary E. Forsythe
Date April 13, 2009
Subject General Fund restrictions

Last Thursday, the Governor of NC put severe restrictions on spending general funds. Regarding procurement, April 16th 2009 is the deadline for receiving goods and services to be paid from general funds this fiscal year. In managing potential charges in general funds against your purchasing card, we are taking the following actions in PACS today.

If you have a card funded by general funds alone, we are freezing it, effective noon today.

If you have a card funded by general funds as well as other funding sources, the general funds will be rendered unusable and the next highest fund number will be structured as the default. This will be effective by the end of the day.

We appreciate your patience and cooperation during this difficult time. Modifications for general funds beyond today's work may be handled by journal entries. You may request changes to your default fund using other than general funds by submitting a change default fund form to Rhonda Diggs. You may find that form under the Forms menu in PACS.

Call Rhonda with questions regarding the above at 23849.

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