

University of North Carolina Wilmington



“A green way
to handle your
student billing
and refunds”

Student Account Services

- E-bill
- E-refunds



UNCW Student Account Services

601 S. College Road
Wilmington, NC 28403-5926

www.uncw.edu/studentaccounts

E-mail:
StudentAccounts@uncw.edu

Benefits of E-bill

- View daily account activity
- Set up authorized users to view and pay your bills
- A PCI compliant environment: Safe and Secure!
- View and print current and past bills
- E-mail notifications are sent to your UNCW e-mail address or an alternate address of your choosing

Payments

- Pay online with checking or savings account, MasterCard or Visa
- Save or delete your bank account and credit card information
- Use the same account for your refund profile
- Schedule a payment for a future date
- View your payment history

Authorized Users

- Students can authorize parents, guardians or others access to their account information
- Authorized users login with their e-mail address and unique password received in the e-mail notification
- Authorized users can view bills and make payments
- Authorized users will receive e-mail billing notifications

My Profiles

- Students can add a secondary e-mail address to receive e-mail notifications
- Set up your refunding profile so that any excess payments can be directly refunded to you

UNCW STUDENT ACCOUNT SERVICES

Our goal is to provide the most effective billing and refunding method available, while maintaining the integrity and security of your personal information.

We look forward to showing you a new way of handling your student account!



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Billing Information

In order to provide quick, convenient service and eliminate mailing delays, the university's electronic billing system is the official means of generating tuition bills to students. Electronic billing notification, also known as E-bill, is an online billing statement that replaces paper bills.

Students and additional authorized users receive monthly e-mail notifications when a balance is due to the University.

Failure to receive an official University bill or e-notification does not relieve any student of financial responsibility for payment by the due dates.

PAYMENTS

Payment can be made online from your checking or savings account or by credit card. MasterCard and Visa credit or debit cards are accepted via E-bill.

All payments must be in U.S. currency, and remittance should be made payable to UNCW. Receipts will not be mailed. Please remember to print your online receipt.

Payment Options:

- Sallie Mae Tuition Payment Plans www.tuitionpay.com
- Online through SeaNet/E-bill
- Mail
- In person at the Cashier's Office
- Authorized users can make payments online after the student has granted them access to the E-bill system.

All payments not made online must include the student name and ID number to ensure correct and timely processing.

Parent Information

Authorized users are individuals who have been given the ability to access the student's account information.

In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), student financial records may not be shared with a third party without the student's written consent. Adding an authorized user is written consent that an individual other than the student may view the account information and make payments on the student's behalf.

TO ACCESS STUDENT ACCOUNT INFORMATION:

Students

- Go to the SeaNet logon page and login using your student ID number and password
- Click on Student Services and Financial Aid
- Click on Student Records
- Click on E-bill and account information

AUTHORIZED USERS

- The student will need to access his or her student account information and click the authorized users tab to add someone as an authorized user before the service can be used.
- Authorized users will receive an e-mail (usually within minutes) informing them that access has been granted. The e-mail address used in this notification will be the authorized users logon ID. The initial password will be in the e-mail notification.

E-REFUND: EFFECTIVE JULY 1, 2009

Electronic refunds will be issued directly from the University. Students will need to establish a profile to receive any excess funds from loans, overpayments, scholarships and grant monies.

Students can set up their refund profile today!

- Visit the E-bill link from the Student Accounts home page at: www.uncw.edu/studentaccounts
- Enter E-bill
- Select the E-refunds tab at the top of the page
- Enter your bank account information so that refunds can be deposited into your account electronically

Data entered in the profile is secure and confidential. Bank account information is not stored on campus. It is secured offsite in a Payment Card Industry (PCI) compliant environment.

All students receiving a refund will need to set up direct deposit via our E-refund system. Failure to set up your refund profile will cause unnecessary delays in the receipt of your funds.

