

Budget Manager's Meeting
Agenda
Wednesday, January 15, 2004 (2:00 PM)

- **FY 2003-04 Reversion**
 - 2% target = \$1,141,000
 - No indication of UNCW being able to keep funding

- **FY 2003-04 Mid-Year Review**
 - My Memo sent out 1/13/2004
 - Schedule weeks of January 26-30 and February 2-6
 - Judy (or Amy) will coordinate scheduling
 - Consolidated schedule will be promulgated when finalized
 - December 31, 2003 FRS data
 - Projections through June 30, 2004
 - Significant changes to program +/- or fund balances
 - Future program changes
 - Capital projects

- **FY 2004-05 Special Fund Budgets**
 - Memos being sent out today
 - Due to my office May 15, 2004 (from the VCs)
 - Budgeted FTE at 98%

- **Fund Balance Commitments/requirements**
 - Memo sent out January 14, 2004
 - Due to my office February 6, 2004
 - Why am I asking for this information?

- **STIF Interest**
 - Rates continue to drop...not sure of the future
 - Budget for 1% next year

- **FY 2005-07 Biennial Budget**
 - Completed this summer/fall
 - More info to follow when I receive guidance from OP/OSBM