

CAS Due Dates Reminders for AY 2009-10

August 24	DIS & Internship paperwork due to Dean Pilgrim
September 4	Last date to submit curriculum changes to be considered for inclusion in 2010 catalogue to Dean Pilgrim
September 24	Reappointment, Promotion and Tenure recommendations to Dean Cordle
October 1	ALL changes to Spring 2010 schedule should be completed
October 15	Research Reassignment applications to Dean Webster
November 2	Summer School schedule to Dean Berkeley
Mid-November	Enter Summer Schedule in BANNER; dates TBA by A. Weis
November 16	Summer Curriculum Development Initiative Applications due to Dean Webster
November 16	Summer Research Initiative Applications due to Dean Webster
December 16	SPA Evaluations to Linda Adkins Skipper
January 11	DIS and Internship paperwork due to Dean Pilgrim
January 18	Fall 2010 & Spring 2011 Trial Courses to Dean Pilgrim
January 25	HR1.35 & Faculty Workload spreadsheets due to Dean Berkeley
January 25	Teaching Excellence Awards nominations to Dean Cordle
February 4	Reappointment, Promotion and Tenure recommendations to Dean Cordle
TBA	CAS nominations for Fall 2010 Convocation speaker due to Dean Cordle
Late Feb./Early March	Final AY 2010-2011 Schedule due in BANNER
March 15	Adjunct appointment/reappointment forms to Dean Cordle for 2010-2011
March 31	Post Tenure Review reports due to Dean Berkeley
April 28	CAS Convocation / Reading Day
May 3	COLLEGE DAY Proposals to Dean Berkeley
June 30	Faculty Evaluations to Dean Cordle
	Faculty Merit Recommendations to Dean Cordle