

## STUDENT LIFE

### OFFICE OF THE DEAN OF STUDENTS

The Office of the Dean of Students is committed to student growth and self-responsibility by serving as student advocates and as a central resource for addressing student issues and concerns. Through collaboration with the university and Wilmington community, we provide assistance to all students, faculty and staff through policy clarification, conflict resolution, grievance procedures, confidential consultations and crisis management/intervention. Our mission is to foster a respectful and dynamic community that affirms the value and contributions of each individual, and which harbors democracy, civility, and diversity as paramount values.

In addition to advocating for students, our office develops opportunities for campus involvement through Fraternity and Sorority Life, Off-Campus and Non-traditional Students Service, Military and Veterans Programs, Graduate Student Life and values education. Community standards are communicated through the *Code of Student Life*, and we adjudicate academic and behavioral violations through the campus conduct system. At the core of conduct proceedings is the education of the individual student balanced with consideration of the welfare of the university community. The entire office staff is invested in the success of each and every student, and we invite you to access us as partners in successfully completing your education at UNCW. If you have any questions or need assistance, please contact the Office of the Dean of Students at (910) 962-3119.

### ART EXHIBITIONS

Monthly exhibitions of painting, sculpture and the graphic arts are held in a variety of spaces on campus including: Claude Howell Gallery, Randall Library, Cultural Arts Building, Warwick Center, and the Ann Flack Boseman Gallery. Student art is often featured. Campus Life also features its permanent art collection of student artwork on display year round in the Fisher Student Center and Fisher University Union. All exhibitions are open to the public without charge.

### ASSOCIATION FOR CAMPUS ENTERTAINMENT

The Association for Campus Entertainment (ACE), coordinates many of the events that take place on campus including the Friday and Saturday night film series, open mic nights, concerts and comedy shows and a series of homecoming events. This student run organization is made up of the following committees: Comedy, Concerts, Promotions, Spirit, Lecture, and Films. Over 150 students participate in the coordination of ACE events and learn skills such as contract negotiation, marketing, delegation, time management, and program planning. If you are interested in more information about events or joining a committee, stop by the ACE office in the Campus Activities Involvement Center in the Fisher Student Center – Room 2029.

### CAMPUS ACTIVITIES AND INVOLVEMENT CENTER

The Campus Activities Involvement Center is your gateway to entertainment and involvement on campus. As part of the Division of Student Affairs, we are “creating experiences for life” by providing opportunities for students to participate actively, grow personally and explore new ideas and interests through a variety of entertainment and involvement experiences. Our staff, and the students with whom we work, are committed to creating a vibrant campus community filled with diverse activities for all students. Activities produced by the center include UNCWelcome, UNCWelcome Back, UNCWeekends, and the Involvement Carnival. Check out the web calendar to find out ways of getting involved in the UNCW Community. The calendar can be accessed at [www.uncw.edu/activities](http://www.uncw.edu/activities).

### CAMPUS LIFE FACILITIES

Student life is enriched at UNCW by a broad spectrum of activities, many of which occur in or around the Campus Life facilities which includes the Fisher Student Center, Fisher University Union, Burney Center, and Warwick Center. The Fisher Student Center is a 63,000 square-foot facility which houses student organization offices in the Campus Activities & Involvement Center, meeting rooms, lounges, study areas, art exhibit space, a two-story University Bookstore, the Seahawk Perch – an off-campus and non-traditional student service area, a 360-seat movie theater, Sharky’s Game Room, and The Varsity Café, featuring Einstein’s Bros. Bagels and views of the Campus Commons.

The Fisher University Union re-opened in spring 2008 following a major renovation. The changes include an expansion of the Hawk’s Nest to include more food concepts and dining space. You will find your favorite Chick-Fil-A alongside a new Quiznos Sub and the Varsity Grill among others. The services in this facility will also include the post office, Dittos: The Copy Spot and Main Street Market-a convenience store, ECO Teal and Binaries (technology service). Many student service offices, including the Career Center, Transition Programs, the Upperman African American Cultural Center, UNCW Presents, the Office of Dean of Students, Centro Hispano, the Campus Life Administrative and Reservations offices, and Student Media are all located in this facility. In addition, the Ann Flack Boseman Gallery is located on the second floor of the Fisher University Union with art on exhibit throughout the year.

The Burney Center also re-opened in spring 2008. It now houses the largest multipurpose space on campus. The Campus Life Reservation and Event Services office will be happy to talk to you about this and other reservable spaces in any of these facilities.

The Warwick Center houses a large multi-purpose room which can be divided into as many as three smaller spaces. Areas of the multi-purpose room are available to the university community and the community at large for meetings and conference proceedings, etc. ATMs are located on the side of the Warwick Center for the convenience of the UNCW community and its guests.

Campus Life Facilities and Campus Commons are student-oriented facilities in the center of campus that are welcoming, adaptable, well-maintained, safe and accessible. These facilities are intentionally designed to be inviting and to encourage interaction within the community.

### **CAMPUS RECREATION**

The Department of Campus Recreation organizes and administers a variety of structured and self-directed recreational services that enhance the overall wellness of the university community. Our primary goal is to provide quality recreational experiences directed toward positive change in the physical, cognitive and social domains of the university community thus enhancing the overall educational experience. This goal is accomplished by offering a wide variety of recreational activities, conducting educational workshops and providing professional training for employees. The Department of Campus Recreation provides a multi-faceted program, which includes: Group Exercise/Fitness Programs, Intramural Sports, Discover Outdoor Programs, Sport Clubs, and Special Events. Campus Recreation at UNCW takes a “something for everyone” approach to programming.

### **CARE: UNCW COLLABORATION FOR ASSAULT RESPONSE & EDUCATION**

CARE: Collaboration for Assault Response & Education is the UNCW department dedicated to relationship education and violence prevention. CARE educates about relationship issues, including abuse and violence, as well as focusing on sexual assault, stalking and harassment. Our office is located on the second floor of Westside Hall. We offer confidential consultations to students who have been victims, as well as those students, faculty, staff or others concerned about students affected by abuse or violence. CARE also partners with other campus offices and with off-campus agencies in order to offer educational outreach and to provide crisis response to the UNCW community.

For more information, call 962-CARE, stop by our office in Westside Hall, or visit our website: [www.uncw.edu/care](http://www.uncw.edu/care). The CARE responder may be contacted 24/7 by calling (910) 512-4821.

CARE's Coordinator for Men's Programs is located in the Student Recreation Center – Room 104. For more information call (910) 962-7004.

### **CAREER CENTER**

The central purpose of the Career Center is to prepare students for academic and career success. The center assists with self-assessment, values clarification and occupational data to help students make informed career choices. The Career Center also provides opportunities for internships, and discovering the relationship of skills acquired to the broader work world. The Career Center helps graduating students translate their academic achievements, co-curricular activities and work experiences into successful job campaigns or additional graduate school applications. For more information visit the Career Center on the internet at: [www.uncw.edu/career](http://www.uncw.edu/career).

### **CENTER FOR LEADERSHIP EDUCATION AND SERVICE**

The Center for Leadership Education and Service provides a venue for student-centered leadership and service projects in local, regional and global communities. By providing students with intentional service leadership experiences in an environment dedicated to innovation and quality, our students learn to lead with conviction, integrity and discernment. The center cultivates a dynamic and experiential learning environment that provides students opportunities for leadership development and civic engagement.

### **COUNSELING CENTER**

The staff of the Counseling Center believes that a student's successful progress towards their degree is impacted by a number of personal, social, and academic factors. To assist this progress, we offer a variety of services including individual personal counseling, group counseling, and personal development workshops. In addition, consultation services and outreach programs are offered for student organizations, as well as other campus departments and offices. Our primary goal is to assist students in completing their degree while developing a greater understanding of themselves in relation to others and their environment.

Common concerns include loneliness, depression, anxiety, sexuality, homesickness, relationships, family issues and grief. In addition, assistance is available for students with concerns related to sexual assault, substance abuse, and eating/body image. The Counseling Center is staffed by counselors and psychologists, all of whom have specific interests and skills in working within a university setting.

Services are confidential, free, and accessible. Regular walk-in hours are available and after-hours crisis consultations are available via the University Police dispatch service. When other counseling resources would better serve the needs of a student, referrals to off-campus professionals and agencies are provided. Students are encouraged to make use of our varied services to assist them in managing their “hassles” as well as their more complex concerns. The Counseling Center is a partner with others in campus community to promote student success through quality programs and services. For additional information about the

services and programs offered by the Counseling Center, please call (910) 962-3746, come by our offices in Westside Hall, or visit our website: [www.uncw.edu/counseling](http://www.uncw.edu/counseling).

### **CROSSROADS: UNCW Substance Abuse Prevention and Education Program**

CROSSROADS, UNCW's Substance Abuse Prevention and Education Program, located on the second floor of Westside Hall and in the Student Recreation Center room 104, has extensive and up-to-date resource materials available about alcohol, tobacco and other drugs and their effects, as well as information about how to help yourself, a friend, or someone else who may have a problem with substance abuse. Materials are free of charge and some are available on loan. CROSSROADS provides educational sessions, conducted by program staff and peer educators, to faculty and staff, students, clubs, organizations, and residence life groups. Topics include information about health risks, decision-making, high risk-alcohol and other drug use, smoking cessation, and responsible party planning. Whether you have questions about drugs for personal reasons, academic assignments or a group project, your interest will be handled in a confidential and nonjudgmental manner.

For more information contact CROSSROADS at 962-4136, e-mail us at [crossroads@uncw.edu](mailto:crossroads@uncw.edu) or stop by the office in Westside Hall or in the Student Recreation Center room 104.

### **DISABILITY SERVICES**

The University of North Carolina Wilmington is open and accessible to students with disabilities. We are committed to providing assistance to enable qualified students to accomplish their educational goals, as well as assuring equal opportunity to derive all of the benefits of campus life. Disability Services has devoted much energy to meeting the requirements of Section 504, Federal Rehabilitation Act, and the Americans with Disabilities Act. In addition, this office serves as a full-time advocate for students with disabilities, as well as a resource for faculty, staff and administration. Students needing accommodations should contact the director of disability services and provide appropriate documentation of the disability. For more information please call (910) 962-7555.

### **DISCOVER OUTDOOR CENTER**

Discover Outdoor Center uses outdoor adventure recreation to provide the UNCW community with opportunities for healthy and exciting leisure pursuits, leadership development, and team building. Operating as a component of the Department of Campus Recreation, the center offers low-cost opportunities to experience and learn about many enjoyable lifelong outdoor activities through adventure trips, the UNCW Challenge Course, outdoor equipment rentals, outdoor leadership training, the Student Recreation Center Climbing Wall, outdoor skills workshops and kayak clinics.

### **FOOD SERVICE**

The UNCW Food Service operation is committed to providing quality food products served in clean and comfortable facilities. The program is available to all students, faculty, and staff seven days a week when classes are in session. Wagoner Dining Hall, built in 1989, is a 600-seat facility that serves unlimited seconds on every meal. Cash operations include: The Hawk's Nest, located in the Fisher University Union; a pizza delivery program; and a convenience store located in Apartment Building M.

Information about commuter student meal plans is available at the Auxiliary Services Office in the Warwick Center (962-3560).

### **GRADUATE STUDENT ASSOCIATION**

The Graduate Student Association (GSA) serves as the student government association representing all graduate student organizations at the University of North Carolina Wilmington. The purpose of the organization is to encourage, recognize, and assist all graduate students academically and socially, as well as to promote the interests and welfare of graduate students within the university.

### **HOUSING AND RESIDENCE LIFE**

The Office of Housing and Residence Life is responsible for the development of educational, cultural and social programs to enhance student life on campus. The goal of the Housing and Residence Life program is to create an environment conducive to the academic pursuits and personal growth of resident students. More than 96 Residence Life staff are responsible for the supervision of resident students in the residence halls, on-campus apartments, and suite-style buildings.

The university has residence hall facilities for approximately 4,143 students in eight modern, conveniently located residence halls, 26 apartment buildings, and eleven suite-style buildings. All rooms are air-conditioned and furnished. Ethernet computer networking, which allows student computers to access university software, has been installed in all residential facilities. Laundry facilities are located in each residence area. The Residence Life program offers opportunities for student employment and leadership positions through hall governance. Students living on campus are required to participate in the university dining hall program.

Of particular interest to graduate students are Housing and Residence Life's Seahawk Village Apartments and Seahawk Landing Apartments. Residents of these two apartment complexes are not required to have a university meal plan. Each of the apartments in Seahawk Village and Seahawk Landing contain a large, modern living and dining area, modern kitchen with a full

appliance package and cabinets and counter space, a washer and dryer, private bedrooms that measure 10 feet by 12 feet minimally and have full sized beds, and bathrooms at an approximate ratio of one bathroom per two bedrooms. Each of the apartments are furnished and involve twelve month leases. Both facilities have outdoor swimming pools. More information about on-campus housing can be found starting at page 39.

**IMMUNIZATION AND HEALTH FORMS**

North Carolina General Statute 130A, 152-157, establishes specific immunization requirements for all students enrolled in North Carolina colleges or universities. It is the responsibility of the Student Health Center to monitor the immunization record of each student to ensure compliance with state law and university requirements.

All UNCW students are required to submit to the Student Health Center a complete and up-to-date immunization record. Student medical forms required for physical education participation will also be collected at the Student Health Center. Immunizations that are REQUIRED pursuant to NC state law:

College/University Vaccine Requirements and Number of Doses					
Diphtheria, Tetanus and/or Pertussis <sup>1</sup>	Polio	Measles <sup>2</sup>	Mumps <sup>3</sup>	Rubella <sup>4</sup>	Hepatitis B <sup>5</sup>
3	3	2	2	1	3

**Footnote<sup>1</sup>** - DTP (Diphtheria, Tetanus, Pertussis), DTaP (Diphtheria, Tetanus, acellular Pertussis), Td (Tetanus, Diphtheria), Tdap (Tetanus, Diphtheria, Pertussis): 3 doses of tetanus/diphtheria toxoid of which one must have been within the past 10 years.

Those individuals enrolling in college or university for the first time on or after July 1, 2008 must have had three doses of tetanus/diphtheria toxoid and a booster dose of tetanus/diphtheria/pertussis vaccine if a tetanus/diphtheria toxoid or tetanus/diphtheria/pertussis vaccine has not been administered within the past 10 years.

**Footnote<sup>2</sup>** - An individual attending school who has attained his or her 18th birthday is not required to receive polio vaccine.

**Footnote<sup>3</sup>** - Measles vaccines are not required if any of the following occur: diagnoses of disease prior to January 1, 1994; an individual who has been documented by serological testing to have a protective antibody titer against measles; or an individual born prior to 1957. An individual who enrolled in college or university for the first time before July 1, 1994 is not required to have a second dose of measles vaccine.

**Footnote<sup>4</sup>** - Mumps vaccine is not required if any of the following occur: an individual who has been documented by serological testing to have a protective antibody titer against mumps; an individual born prior to 1957; or enrolled in college or university for the first time before July 1, 1994. An individual entering college or university prior to July 1, 2008 is not required to receive a second dose of mumps vaccine.

**Footnote<sup>5</sup>** - Rubella vaccine is not required if any of the following occur: 50 years of age or older; enrolled in college or university before February 1, 1989 and after their 30th birthday; an individual who has been documented by serological testing to have a protective antibody titer against rubella.

**Footnote<sup>6</sup>** - Hepatitis B vaccine is not required if any of the following occur: born before July 1, 1994.

**International Students and/or non-US Citizens:** Vaccines are required as noted above. Additionally, these students are required to have a Tb skin test (PPD or TST) that has been administered and read at an appropriate medical facility within 12 months prior to the first day of class. (Chest x-ray required if test is positive).

**Meningitis Vaccinations:** All students must inform the Student Health Center whether or not they have received the meningococcal vaccine, and if so, the month, date and year of the vaccination.

**Note:** Laboratory proof of immunity to German Measles (Rubella), Red Measles (Rubeola) or Mumps is acceptable.

**Failure to comply with North Carolina immunization requirements will result in administrative withdrawal from the university.**

## UNIVERSITY TESTING SERVICES

University Testing Services provides computer-based and paper-based testing and test proctoring services for the UNCW and surrounding communities. Providing quality and professional facilities and services within a confidential environment, the staff strives to insure a testing experience that is fair, efficient, and accessible. Admissions and certification examinations as well as distance learning proctoring services are available through University Testing. Please remember that not all testing programs are administered in the Westside Hall offices; check your testing admissions information for specific reporting locations.

Each national program has testing dates, eligibility, registration and payment requirements that are determined by the testing companies and can be found in registration materials or on their respective websites. Accommodated testing is available; however, candidates must submit requested documentation to the testing companies for review. University Testing does not determine available accommodations.

Generally, testing in the Testing Center is by appointment, requires payment in advance, and valid photo identification is required. Testing programs coordinated by or administered in the Testing Center include: CLEP, GRE, HESI, LSAT, MAT, PCAT, the PRAXIS I & II series, and iBT TOEFL. For additional information or to make an appointment, please call 910-962-7444, come by our office in Westside Hall, Room 1021, or visit our website at [www.uncw.edu/testingervices](http://www.uncw.edu/testingervices).

## STUDENT GOVERNMENT ASSOCIATION

The Student Government Association is a democratic organization, permitting expression of student opinion, working for the best interest of the university and upholding a high standard of morals and conduct. Student activity fee money supports the Student Government Association in its objectives and activities. Class officers, school representatives and at-large representatives are elected by the student body.

Services such as SafeRide, Legal Services, campus entertainment, and student organization funding are primary components of the comprehensive SGA program. The Student Government Association is a member of the North Carolina Association of Student Governments.

## ABRONS STUDENT HEALTH CENTER (SHC)

The mission of the UNCW Abrons Student Health Center (SHC) is to provide student-centered, affordable, quality health and preventive services to the students of our university. Services include confidential diagnosis and treatment of general and acute medical problems, allergy injections, immunizations, laboratory services, women's health care, contraception services, men's health assessment and preventive services. The health fee is included in student fees and entitles students taking six or more credit hours to unlimited visits. There are additional charges for services such as lab tests, immunizations, administration of allergy shots, and annual exams and physicals. Students taking less than six hours will be entitled to health services upon payment of the health fee. The Abrons Student Health Center does not issue excuses for class absences due to illness.

### Pharmacy

The UNCW Pharmacy is located in Westside Hall within the Student Health Center suite. Students can fill prescriptions written by UNCW providers as well as off-campus providers, and may purchase over 100 over-the-counter medications and products. Crutches are also available for purchase.

### Health Promotion

Health Promotion is located in the Hundley Health Education Center in the Student Recreation Center, and is UNCW's central resource for health education and educational programs and services. These are designed to help students shape a healthy lifestyle by enhancing and balancing an individual's commitment to their personal health and well-being. A resource library is stocked with brochures and handouts on various health topics, as well as interactive health software, books, DVD's and videos, available on loan. All interests are handled confidentially, whether for personal interest, for a friend, or for a class assignment.

Staffed by a health educator, a registered dietitian and a group of peer educators, the office offers programs on nutrition, sexual health, cold/flu prevention, stress management and other health topics. The registered dietitian also provides individual counseling and programs for weight management, disease prevention/management, sports nutrition, eating disorders, and other nutrition concerns. All nutrition related services are provided with supervision and/or consultation from a registered dietitian. For more information about health promotion, call (910) 962-4135.

### Student Health Insurance

A university sponsored Student Group Health Insurance Plan is available at a reasonable rate. Contact the Abrons Student Health Center or visit the center's Web site for information.

## STUDENT MEDIA

Founded in 1948, *The Seahawk*, the student newspaper, publishes a weekly print edition and an online edition ([www.theseahawk.org](http://www.theseahawk.org)) throughout the academic year. The paper is supported mostly by advertising sales, and its staff is

composed entirely of students interested in journalism, sales and marketing, photojournalism, and computer-assisted design. Three times a year, *Atlantis*, the student magazine, publishes literature and art created by UNCW student writers and artists. The magazine is funded by student fees and sponsors public readings, art exhibits and related contests. Teal TV, founded in 1999, produces programs in digital video, airing on UNCW-TV, cable channel 5 and 77.

The UNCW Student Media Board is a chancellor's advisory board consisting of students, faculty and staff who advise and govern student media, elect student media managers, and allocate funding. Applications for two student-at-large positions, appointed annually, are accepted in the spring semester.

## STUDENT ORGANIZATIONS

There are over 180 student organizations registered with the Campus Activities & Involvement Center. These organizations include: political, professional, academic, ethnic and religious organizations, Greek letter organizations, sport clubs, service clubs, honoraries, governing, graduate, special interest groups, and student media. All of these organizations help to develop the UNCW community through the activities and affiliations that they create. Many of the clubs are showcased during the fall Involvement Carnival held in late August. You can find out information about these organizations in the Campus Activities & Involvement Center in the Fisher Student Center – Room 2029 or on the website developed for this purpose: [www.uncw.edu/activities](http://www.uncw.edu/activities).

## UNCW PRESENTS

UNCW Presents coordinates a wide range of campus and cultural programs for students and the university community. Our programming areas include: Association for Campus Entertainment (ACE); Ann Flack Boseman Gallery; Arts in Action Performance Series; Campus and Daytime Programs; Leadership Lectures Series; Lumina Theater; and Sharky's Game Room. Enjoy live entertainment, performing arts, lectures, art exhibits, film screenings, game tournaments, and more, all free or at very reduced rates for students. For event information or to get involved with programming, visit our website at [www.uncw.edu/presents](http://www.uncw.edu/presents) or stop by our office in the Fisher University Union, Room 2041.

## UNIVERSITY INFORMATION CENTER

The Information Center, conveniently located on the first floor of the Fisher Student Center, across from the Seahawk Perch, provides a variety of information about campus, student and community activities, as well as campus telephone numbers. The center also provides free laptop computer check out and umbrella checkout. The Information Center also serves as the campus Lost and Found. All ticket sales, including off-campus movie tickets, Safe Ride vouchers, athletic and event tickets are now handled at the new Sharky's Box Office (Room 1002A) adjacent to Sharky's Game Room in the Fisher Student Center. Contact the Information Center at 910-962-3841.

## UNIVERSITY LEARNING CENTER

The University Learning Center's mission is to help all UNCW students become successful, independent learners. We do this by utilizing peer tutoring support, which provides the unique opportunity for students to learn from their more experienced and successful peers in a collaborative learning environment. All of our peer tutors are faculty-recommended, meet minimum GPA requirements, and engage in a nationally certified tutor training program. Each of our academic support services is free to all UNCW students:

- Learning Services
- Math Services
- Writing Services
- Supplemental Instruction

Call 962-7857 or e-mail [ulc@uncw.edu](mailto:ulc@uncw.edu) with questions. Also see our website for more detailed information: [www.uncw.edu/ulc](http://www.uncw.edu/ulc). Learn more about each of these programs below:

### Learning Services

Learning Services provides all UNCW students assistance in developing the skills and knowledge necessary to succeed through tutorial assistance and study skills consultations. Tutoring is offered in all Basic Studies courses as well as select upper division courses (see our website for details). To request tutoring for a specific course, students must come to our office and complete a request form. Assistance in general study skills is also provided through a one-one-one consultation with a trained Study Skills consultant. Study skills diagnostic tools are available for students and consultants. To request a consultation, students must come to our office and complete a request form.

Students who work with a Learning Tutor or Study Skills consultant will:

- Meet for up to two hours each week.
- Increase comprehension in course content.
- Hone study and test-taking skills.
- Discuss academic goals and develop strategies to achieve them.

### Writing Services

Writing Services provides assistance for all UNCW students as they develop and improve their writing skills. We offer one-on-one or small group writing consultations for any academic writing purpose. Writing consultations are non-judgmental and non-evaluative; instead, writing tutors help students identify areas to improve. Students will build writing skills as the tutor guides them through the revision process. Short papers or sections of papers (ten pages or less) can now be submitted online for response (see our website for details). Drop-ins are welcome if a tutor is available, but appointments are encouraged.

Students who attend a writing consultation will:

- Be helped with course papers, cover letters, and application essays.
- Work on any stage of the writing process: brainstorming ideas, developing a rough draft, or refining a polished draft.
- Learn about editing, citation, and documentation (MLA, APA, etc).
- Talk through their ideas and develop a revision plan.

### Math Services

Math Services provides assistance for all UNCW students as they develop and improve their math skills. We offer drop-in tutoring in an open Learning Lab and we support students in all math and statistics courses, or any course with a math or statistics component. Not only do our math tutors help students master concepts, but they also understand the anxiety that can accompany learning math. They are sensitive to students' differing levels of math comprehension and are eager to help students develop their math skills.

Students who visit the Learning Lab can:

- Improve their understanding of math principals and concepts.
- Work with math tutors individually or in small groups.
- Simply ask a math tutor a question or engage in a more detailed consultation.
- Work on computers equipped with software commonly used in math courses.

*For questions about Math Placement, please visit the Math Department.*

### Supplemental Instruction

Supplemental Instruction (SI) provides a series of peer lead and course-specific group study sessions several times a week to help students in traditionally difficult courses, including chemistry, biology, physics, and math. SI Leaders are trained to work with students on both course content and study skills application – what to learn and how to learn it. All Leaders have successfully completed the course they support and “retake” it with the students they tutor, as well as regularly meeting with the professor. Students enrolled in supported courses will be introduced to the SI Leader at the beginning of the semester and receive a schedule of sessions within the first two weeks of the class (soon after drop/add). The complete schedule is also listed on our website. No advanced registration is necessary.

Students who attend one, some or all sessions:

- Discover appropriate applications of study strategies, e.g., note taking, graphic organization, questioning techniques, vocabulary acquisition, problem solving and test preparation, as they review content material.
- Have the opportunity to become actively involved in the course material for refining learning skills.
- Earn higher course grades and withdraw less often than non-SI participants.
- Interact with other students in a social / learning environment.

### UNIVERSITY POST OFFICE

UNCW Postal Services operates a U.S. Post Office contract station located in the Fisher University Union. A variety of mailing services are provided, including postage, money orders, mailing envelopes, and Express Mail service. In addition to postal services, a FAX service is available for sending and receiving FAX transmissions. All services are available Monday through Friday from 8:30 a.m. to 4:30 p.m. at the post office window.

### Student Mail

Every student enrolled at UNCW is issued a post office box for their personal and university correspondence. All university correspondence, with the exception of tuition bills and grades, is mailed to this box. Students are asked to check their boxes regularly as mail is distributed Monday through Friday by 1:00. Post office box keys and combinations are available at the post office window at no charge. Students are required to have a UNCW I.D. to pick up box assignments. Students who need assistance opening mail boxes should contact the post office window staff. At the end of the spring and summer sessions a \$10 key replacement fee will be charged for lost or unreturned keys. Mail forwarding is available during summer months and at the end of your stay at UNCW when a mail forwarding request is completed.

### The UNSea CARD

The UNSea Card is your UNCW student ID and your official form of identification on campus. It allows you the use of campus facilities, and provides you with Safe easy access to university services. The UNSea Account is the debit account feature of your UNSea Card. With your prepaid funds, you can make purchases at all food service locations, bookstore, vending machines, student copiers, the copy center, health center and pharmacy, laundry machines and UNCW postal services. There is

no minimum deposit or fee for the use of this account. Deposits can be made at the Auxiliary Services office, Randall Library and the Seahawk Station in Apt. M. For more information, visit the Auxiliary Services office in the Warwick Center.