Advising Syllabus
Office: Room 111
910-962-7745
Watsonadvising@uncw.edu

Welcome

Advising at Watson College is a collaborative effort between our professional advisors and students. We are here to support and foster your independence, resourcefulness, and leadership, which are all important characteristics of becoming a teacher. We understand that students are diverse, and we encourage your active involvement in all aspects of your education, including goal setting and course selection. We look forward to supporting you as you navigate each step of your journey to degree completion.

Advisors provide:
- Assistance to understand curriculum, requirements, policies and procedures
- Course selection support, consistent with your needs
- Accuracy and accessibility through flexible methods of contact
- Connections to Watson and university resources
- Understanding and guidance to address your concerns in a safe and confidential environment

Students provide:
- Proactive and collaborative decision-making
- A willingness to take responsibility for academic decisions and performance
- An interest in becoming knowledgeable about major requirements, policies, and procedures
- Honest and forthright communication
- Follow through on suggested actions, resources, or referrals

IMPORTANT RESOURCES

Watson College
Academic Advising
Major/Licensure Requirements
Praxis & NCEL Tests
Department of Public Instruction
Field Experiences
Internships

Contact Information
www.uncw.edu/ed/advising
www.uncw.edu/ed/degree_under
www.uncw.edu/ed/advising/praxis.html
www.dpi.state.nc.us
www.uncw.edu/ed/professionalexperience/fieldexperience.html
www.uncw.edu/ed/professionalexperience/internship.html

UNCW
Course Catalog
Registrar
Learning Assistance Center
Career Center
Counseling Center
Disability Resource Center
CARE (Relationship Safety)

www.uncw.edu/catalogue
www.uncw.edu/Registrar
www.uncw.edu/ulc
www.uncw.edu/career
www.uncw.edu/counseling
www.uncw.edu/disability
www.uncw.edu/care
Timeline

**Freshman or Sophomore Year**
*before you declare your major*

- Research multiple career options to find a best fit
- Create goals, a timeline and a course map to include study abroad if interested
- Make course selections that complement your major/licensure
- Master technology needed to register and find resources for student information, policies, procedures, and majors/licensure

**Sophomore Year**
*pre-major status*

- Collaborate with your Watson Advisor to ensure success
- Review major/license course requirements, sequence, and prerequisites to revise course map
- Learn how to verify progress on your degree audit (degree seeking students)
- Arrange for experiences that will help you confirm your goals and interests: Part-time employment; meetings with faculty and staff; shadowing a professional; studying abroad; volunteering
- Seek UNCW resources to enhance goals
- Reflect on your coursework and experiences to ensure that your major is a good fit
- Apply for admission to Watson College

**Junior Year**
*admitted to Watson College, major status*

- Familiarize yourself with field study materials
- Continue assessing your skills, strengths, and interests
- Network with at least three people who work in your field
- Continue to track your requirements on your degree audit (degree seeking students)

**Senior or Final Year**

- Apply for graduation
- Pass licensing tests
- Apply for licensure
- Seek Career Center support to:
  - Perfect resume and interviewing skills
  - Complete credential file
  - Apply for jobs

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**Advising Calendar (2015-2016)**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
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<tbody>
<tr>
<td>August 19, 2015</td>
<td>Fall classes begin</td>
</tr>
<tr>
<td>August 26, 2015</td>
<td>Last day to drop or add a course (fall)</td>
</tr>
<tr>
<td>October 7, 2015</td>
<td>Last day to drop a course with a “w” (fall)</td>
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<tr>
<td>Late September through October</td>
<td>Required pre-registration advising</td>
</tr>
<tr>
<td>November 2, 2015</td>
<td>Seaport opens for spring pre-registration</td>
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<tr>
<td>December 1, 2015</td>
<td>Applications to Watson are due and decisions are emailed about 3 weeks later</td>
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<tr>
<td>January 11, 2016</td>
<td>Spring classes begin</td>
</tr>
<tr>
<td>January 19, 2016</td>
<td>Last day to drop or add a course (spring)</td>
</tr>
<tr>
<td>February 26, 2016</td>
<td>Last day to drop a course with a “w” (spring)</td>
</tr>
<tr>
<td>March - Early April</td>
<td>Required pre-registration advising</td>
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<tr>
<td>March 4, 2016</td>
<td>Applications for Spring 2016 graduation due</td>
</tr>
<tr>
<td>Early April</td>
<td>Seaport opens for summer and fall pre-registration</td>
</tr>
<tr>
<td>June 24, 2016</td>
<td>Applications for Summer 2016 or Fall 2016 graduation due</td>
</tr>
<tr>
<td>May 1, 2016</td>
<td>Applications to Watson are due and decisions are emailed about 3 weeks later</td>
</tr>
<tr>
<td>May 16, 2016</td>
<td>Summer Session I classes begin</td>
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<tr>
<td>June 20, 2016</td>
<td>Summer Session II classes begin</td>
</tr>
<tr>
<td>August 1, 2016</td>
<td>Applications to Watson are due and decisions are emailed about 3 weeks later</td>
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</tbody>
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See [www.uncw.edu/reg](http://www.uncw.edu/reg) for additional calendar details or updates

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**Transfer Credit**

- Check your SeaNet degree audit to ensure that any transferred credit is listed
- To take a course outside of UNCW complete a *Permission for Transient Study* form on Seaport under the Academics tab
- Students are responsible for ordering transcripts to be sent to UNCW for the Registrar to post credit