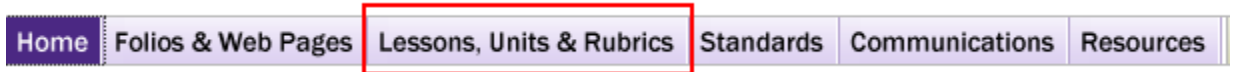





How to Create a Lesson in Taskstream

1. Log into your Taskstream account.
2. Select the **Lessons, Units, and Rubrics** tab at the top of the screen.



3. Select the link under **Lesson Builder**.

Lessons, Units and Rubrics

<p> Lesson Builder</p> <p>The Lesson Builder facilitates the creation of standards-based classroom activities using a variety of templates.</p> <p>Go to the Lesson Builder</p>	<p> Unit Builder</p> <p>The Unit Builder helps you to create and/or sequence lessons and activities to build a unit of standards-based instruction.</p> <p>Go to the Unit Builder</p>	<p> Rubric Wizard</p> <p>The Rubric Wizard is a productivity tool designed to make the rubric building process easier.</p> <p>Go to the Rubric Wizard</p>
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4. Name your lesson and select the lesson format (your teacher will usually provide the lesson format for you to choose) and then *click create new lesson*.

Lesson Builder

<p>New Lesson Title: <input type="text" value="Lesson 1- Golf Basics"/> <small>(Max 100 chars)</small></p> <p>Choose a format: <input type="text" value="6 Point LP for UNCW"/></p> <p><input type="button" value="Create New Lesson"/></p>

5. In order to fill in the empty white boxes click on the corresponding button.

1. Focus and Review (Establish Prior Knowledge)	
<input type="button" value="Activities and Setting"/>	Click on button to the left to enter information in this box
<input type="button" value="Materials and Time"/>	
II. Statement (Inform) of Objectives	
<input type="button" value="Activities and Setting"/>	
<input type="button" value="Materials and Time"/>	

6. Repeat step 5 for any all information to be added to the lesson builder.