

Accountability for Hours Acquired During Semester Hosting Intern

Top Left Quadrant – Mediating Reflection & Decision Making through 8-10 Coaching Cycles/Plans:

Partnership Teachers will complete a one-time online 1-page “attestation letter” to be signed off electronically at a specified date at the end of the semester. Simply, the partnership teacher will check a box for each completed coaching plan (__ Coaching Plan 1; __ Coaching Plan 2; etc) and check a box at the bottom attesting they completed the checked coaching plans. A “YES/NO” indicator in the database will be populated triggering the 10 hours acquired or not.

Top Right Quadrant – Guiding Lesson Plan Development:

It is inherent in the role of Partnership Teacher that you will guide interns in daily lesson plan development that facilitates instructional decisions meeting student needs. These 10 hours will be triggered automatically in our database at the end of the semester.

Bottom Left Quadrant – Collaborating, Communicating, Assessing and Mentoring Intern:

It is inherent in the role of Partnership Teacher that you will collaborate and communicate with the university supervisor through the use of “communication journals” and conferencing. Evaluating and mentoring the intern through formative and summative assessment with university supervisors is also inherent and includes the use of 4 Periodic Evaluations and 2 (Mid-Term/Final) Intern Performance Scale forms. These 10 hours will be triggered automatically in our database at the end of the semester.

Bottom Right Quadrant – Attending PDS Professional Learning Day Conference(s) and Additional PD Opportunities:

Attendance at a designated PDS Professional Learning Day conference will be an expectation for partnership teachers for 10 hours. This will be accounted for by the PDS office.