Fire

- Upon discovering fire, immediately pull the fire alarm.
- Dial 911 and give details about the fire to emergency personnel.
- Evacuate immediately, close doors behind you and do not stop for belongings.
- Use stairways, not elevators.
- Evacuate to at least 500 feet from building and remain there until accounted for.
- Alert police and fire personnel about potentially trapped victims.

Severe Weather/Tornado

- A tornado watch means that tornadoes are possible in an area.
- A tornado warning means that a tornado has actually been sighted somewhere in the warning area.
- If you can hear or see thunder or lightning, you should take cover indoors.
- If a tornado is sighted approaching the campus:
  - Move to the interior hallway on the lowest floor, or move to the inside wall of your room/office.
  - Avoid windows, auditoriums, gyms, or structures with wide free-span roofs.
  - Take shelter beneath your desk or heavy furniture.
  - Assume a curled position to protect your head and eyes.

Hazardous Materials Incident

- If the spill exceeds your capabilities (size, familiarity with substance, etc.), call EH&S at ext 2-3057.
- If EH&S is not available, call University Police at ext 2-2222.
- Evacuate building by pulling the fire alarm if necessary.

Medical Emergency

- Call 911 for emergency personnel.
- Do not move an injured person.
- Provide care if you are trained to do so.
- Avoid contact with blood and body fluids.
- Stay with the victim until police arrive.

Tropical Weather Systems

- Hurricane Season lasts from June 1 to November 30.
- A Hurricane Watch means that a hurricane poses a threat to an area within 48 hrs.
- A Hurricane Warning means that hurricane conditions are expected in an area within 36 hrs.
- When a voluntary evacuation is issued, classes will be canceled and students are encouraged to leave.
- When a mandatory evacuation is issued, all students must leave campus. When the university closes, all faculty and staff (except emergency personnel) must leave campus.
- Before evacuating, review departmental checklists to secure offices or consult with R.A.s for housing needs and evacuation information.
- Stay tuned to local media, the UNCW Emergency Information Hotline at ext 2-3991, and UNCW Web sites for updates and information.

Gas Leak

- If you smell gas:
  - Call 911 for emergency personnel.
  - Leave the area immediately without shutting the door.
  - Follow instructions from emergency personnel.
  - When it is safe to do so, call EH&S at ext 2-3057.

Crime in Progress

- Report criminal or suspicious activity to emergency personnel immediately. If possible, get a description of any involved suspects or vehicles.
- If you hear gunshots or alerts of active shooters Take Shelter

Important Emergency Numbers & Web Sites

In an emergency, dial 911

**University Police** (non-emergency) 962-2222
**UNCW Crime Tip Line** 962-TIPS (8477)
**EH&S** 962-3057
**UNCW Emergency Information Hotline** (888) 657-5751 or 962-3991
**EH&S Web page** www.uncw.edu/ehs
**UNCW Home page** www.uncw.edu
**National Weather Service, Wilmington** www.erh.noaa.gov/ilm

**UNCW Emergency Procedures**

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