

Spanish 120 • Fundamentals of Spanish • Spring 2012

Professor: *Dr. Ashlee S. Balena*
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Office: *Bear Hall, room 123*
Office Hours: *MWF, 11:00 a.m. – 11:45 a.m. & Tuesdays, 11:00 a.m. – 12:30 p.m. until last day of classes (April 30) or by appointment*
Textbook Website: www.myspanishlab.com

Prerequisite: Appropriate placement exam score. Students with 2 or more units of high school Spanish must take the placement exam.

Course Description: The course objective is to attain basic reading, writing, speaking, and listening skills through intensive listening and speaking practice. The course will follow an accelerated pace since it is intended for students with two units of high school Spanish or an appropriate departmental placement exam score. Learning strategies include daily vocabulary and grammar exercises, conversation, quizzes, discussion of topics related to Spanish and Spanish-American culture and written assignments. We will cover chapters P – 8. The course is conducted in Spanish and demands the active participation of each student on a daily basis.

Common Student Learning Outcomes:

- Speak in Spanish with novice to novice-mid fluency and accuracy (as stated in the ACTFL proficiency guidelines) employing appropriate grammar structures, vocabulary, pronunciation, and syntax. [SL1]
- Demonstrate appropriate fluency and accuracy in listening comprehension skills. [SL1]
- Write in Spanish with novice to novice-mid fluency and accuracy (as stated in the ACTFL proficiency guidelines) using appropriate phrases, grammar structures, vocabulary, and syntax. [SL2]
- Demonstrate the ability to read and comprehend short and simple narratives with appropriate fluency and accuracy. [SL2]
- Demonstrate basic knowledge of Spanish speaking countries and their cultures, and understand the similarities and differences between those and your own. [SL3, SL4]

Required Textbook and Materials:

- UNCW custom publication of *Mosaicos* textbook, Castells et al. (including [My Spanish Lab](#) code)
- Spanish/English Dictionary
- UNCW email account
- A red pen

Grade Distribution:

Tests (4):	40%	Oral Test:	5%
Homework:	15%	Participation:	5%
Quizzes/Conversation Center:	15%	Final Exam:	20%

Grading Scale:

93-100 A	83-86 B	73-76 C	63-66 D
90-92 A-	80-82 B-	70-72 C-	60-62 D-
87-89 B+	77-79 C+	67-69 D+	0-59 F

ETIQUETTE AND OTHER CLASSROOM POLICIES

- Students in this course are expected to conduct themselves as independent, professional, courteous adults. Disruptive behavior and disrespect toward fellow students or the instructor will not be tolerated. Disruptive behavior includes, but is not limited to, **sleeping, working on anything other than the present class material, reading the newspaper, eating, checking messages/texting on your cell phone, and excessive conversation that is not in Spanish or about Spanish.** Students engaged in disruptive behavior will be counted absent. Repeat offenders will be reported to the Dean of Students for appropriate action.
- **Cell phones, pagers, mp3 players, laptops and other electronic devices are not permitted in the classroom for any reason.** Any appearance of or noise from one of these devices will result in your being counted absent, no discussion.
- It is disrespectful, disruptive and counterproductive to arrive late to class, leave early, or leave the room during class, especially during group/pair activities or videos. Take care of non class-related business before or after class. **Missing more than 15 minutes of class equals an absence. Arriving late to and/or leaving early from class three times also equals an absence.**
- Bring your textbook, Spanish/English dictionary and **red pen** to class daily.
- Food and tobacco products are prohibited in UNCW classrooms.

COMMUNICATION WITH INSTRUCTOR - The best way to contact me is to come to my office during my office hours. You do not need an appointment to come during that time. Please keep in mind that sending an email does not guarantee an immediate response nor does it mean that I will receive your message in time to reply before the next class. If you cannot come during my office hours then make an appointment to come at a different time. **All e-mail correspondence with me should include: your first and last name, the class in which you are enrolled, the day and time of our class as well as clear intent in the subject line.**

Academic Honor Code: Students in this course are expected to abide by the Academic Honor Code. Please read the Academic Honor Code website for more information:

<http://uncw.edu/stuaff/odos/honorcode/index.html>

Safety on Campus: UNCW practices a zero-tolerance policy for violence and harassment of any kind. For emergencies contact UNCW CARE at 962-2273, Campus Police at 962-2222, or Wilmington Police at 911. For University or community resources visit <http://www.uncw.edu/stuaff/care/>.

Seahawk Respect Compact: In the pursuit of excellence, UNC Wilmington actively fosters, encourages, and promotes inclusiveness, mutual respect, acceptance, and open-mindedness among students, faculty, staff, and the broader community. Please read the complete Seahawk Respect Compact here:

<http://www.uncw.edu/stuaff/pdc/documents/SeahawkRespectCompact.pdf>

Make-up Policy: Homework cannot be made up. It must be submitted on time. The Centro de Conversación verification form must be turned in at the beginning of class on the due date (or before) to receive credit, no exceptions. Tests and the oral test can only be made up with proper documentation (i.e. doctor's note), and must be made up within one week of the date in which it was to be done in class. There is no make-up for the final exam.

Common Attendance Policy:

- a) All students enrolled in Spanish language courses at UNCW (SPN 101, 102, 120, 201, 202) are allotted **three** absences for classes that meet MWF.
- b) For each absence in excess of the limit stated in a) above, **three** points will be deducted from the final grade.
- c) Any student who misses **nine** or more classes in a MWF class will automatically fail the course.
- d) **ATTENDANCE IN DEPTH** – Your final grade will drop three points for each absence over three, regardless of the explanation for the absence(s). In other words, you are allowed three absences for *any* reason: beautiful beach days, illness, funerals, doctor’s visits, emergencies, court dates, car trouble, hangovers, or any other reason you can think of. *In addition, if you miss 15 minutes or more, if you are tardy/leave early three times or if you engage in disruptive behaviors (see Classroom Policies above) you WILL be counted absent.* Finally, you cannot make up missed days. **Please note that class is not cancelled the day before a break so make your travel plans accordingly.**
- e) **PERFECT ATTENDANCE EXTRA CREDIT-** As an added incentive, I will add **three points** to your final average if you come to class every day. This means you are not allowed to miss more than 15 minutes of any class, arrive late/leave early more than three times or engage in disruptive behavior as specified in the classroom policies, either. If you miss just one day, I will award you **two points**. **However, if you are very ill, do not put yourself or other students at risk by coming to class just for the extra points!**

Students participating in university-sponsored events (athletics, conferences, etc.) will be excused as long as they provide documentation of their absence *before* the event (i.e. schedule of games presented at the beginning of the semester).

- **There is no way to ‘make up’ an absence, so please keep track of your absences throughout the semester.**
- **If you enter class after the roll has been called, it is your responsibility to make sure you were counted present. You must approach me after class to make sure I did not mark you absent. If not, the absence cannot be disputed later.**

Disability Services: If you have a disability and need reasonable accommodations in this course, you should inform the professor of this fact in writing within the first week of class. If you have not done so already, you must register with the UNCW Office of Disability Services. UNCW Disability Services supplies information about disability law, documentation procedures and accommodations. This information can be found at <http://www.uncw.edu/stuaff/disability/>.

Useful Services at UNCW:

1. *Foreign Language Resource Center* – bring your own headphones and student ID;
<http://www.uncw.edu/fll/about-resource.html> (253 Leutze Hall)
2. *University Learning Center* – free tutoring; 962-7857; ulc@uncw.edu;
<http://www.uncw.edu/stuaff/uls/> (1056 Westside Hall)
3. *Spanish Language Program* – review activities for SPN 101 – 202; syllabi; activities;
<http://www.uncw.edu/fll/slp/>
4. *Spanish Conversation Center* - free Spanish speaking practice; LH 124;
<http://www.uncw.edu/fll/conversation.html>

My Spanish Lab Instructions:

1. Go to My Spanish Lab website (<http://myspanishlab.com/>)
2. Follow the instructions to enter your access code or to buy access
3. Enter the course code:
Section 004 (MWF 9am) – CRSCDS5-457753
Section 005 (MWF 10am) – CRSCD4Q-457754
4. For technical support, visit <http://247pearsoned.custhelp.com/>

Blackboard:

Assignments, study guides, PowerPoints used in class, and handouts from this class will be available online on Blackboard. It is your responsibility to print and bring to class any handouts that you may want to use. As a general rule, no handouts will be distributed in class. To get to the Blackboard site for this course, follow these steps:

1. Login to Blackboard (<http://learn.uncw.edu>)
2. Use your UNCW email username (without @uncw.edu)
3. Use your UNCW email password

Tests: You will have four tests (chapters P-2, 3 & 4, 5 & 6, 7 & 8). They will have listening, reading, and writing portions, with a focus on grammar and usage.

Homework: All homework is assigned on the [My Spanish Lab](#) website. Please complete the homework by the deadline listed on the syllabus. **Do not wait until the last minute to do your homework! If the deadline passes while you are working you will not receive credit. No extensions will be given to anyone for any reason, even if your computer crashes or the power goes out.** Assignments are posted well enough in advance that these problems can be avoided or resolved in time to meet the final due date for the chapters.

Quizzes: You will have several short vocabulary and grammar quizzes given in the first five minutes of class throughout the semester. Your lowest score will be automatically dropped. There are **NO** make-ups for quizzes, however you may schedule to take a quiz early if you know you will be absent on the quiz day.

Conversation Center: To help prepare you for the oral test, you are required to attend and actively participate at the *Centro de Conversación* in 124 Leutze Hall for **four** 30-minute sessions throughout the semester. You will turn in one completed form on each regular **test day**. See requirements on Blackboard.

Oral Test: You will have one speaking test nearing the end of the semester that will take place in my office (Bear 123). It will consist of a five minute conversation in Spanish with me based mostly on the grammar and vocabulary covered during the course of the semester. The grading rubric for the speaking test as well as sample questions and how to study will all be available on Blackboard. A few weeks before the oral test you will sign up for a specific time and day to schedule your speaking test.

Participation: Your participation grade is determined by your attendance and willingness to volunteer consistently, to participate meaningfully in group work, and to use Spanish to communicate in the classroom (avoiding English at all costs). Take every opportunity to speak up, volunteer to read and engage in group or partner activities. (See **Participation Rubric** on Blackboard for further details.)

Final Exam: The final exam will be cumulative and will have listening, reading, and writing portions. All final exams must be taken during the university-designated time. Final Exam Schedule:

<http://uncw.edu/reg/exams-spring12.htm>

Classes:

SPN 120-004 (M-W-F 9am)

SPN 120-005 (M-W-F 10am)

Final Exam Dates and Times:

Friday, May 4, 8:00 a.m. – 11:00 a.m. (CI 1007)

Monday, May 7, 8:00 a.m. – 11:00 a.m. (CI 1007)

SPN 120 • Spring 2012 Calendar (subject to change)

Week	Date	Lesson	Homework (Due Dates) Read <u>and</u> Study the following pages from the textbook.	Assignment Due
1	1/11	Introducción Lección Preliminar	2-7	MSL (MySpanishLab) Preliminary Chapter: Exercises P-1, 2, 5, 7, 11 & 12
	1/13	Lección Preliminar	8-21	MSL Preliminary Chapter: Exercises P-17, 18, 20, 22, 26, 28, 32, 33, 37, 40, 41, 42, 43 & 52
2	1/16	No hay clase: MLK Day		
	1/18	Lección 1	22-35	Drop/Add Deadline MSL Chapter 1: Exercises 1-1, 2, 3, 4, 8, 14, 15 & 16
	1/20	Lección 1	36-41	MSL Chapter 1: Exercises 1-19, 20, 21, 23, 24, 25 & 26
3	1/23	Lección 1	42-53	MSL Chapter 1: Exercises 1-29, 30, 31, 35, 36, 49, 52, 55 & 56 Final Due Date: MySpanishLab P & 1 Prueba- Vocabulario P & 1 (pp. 21 & 53), El presente –ar, -er, & -ir (pp. 33, 36 & 37)
	1/25	Lección 2	54-66	MSL Chapter 2: Exercises 2-1, 2, 3, 5, 6, 8, 9 & 16
	1/27	Lección 2	67-72	MSL Chapter 2: Exercises 2-19, 20, 23, 24, 25, 26 & 28
4	1/30	Lección 2	73-77	MSL Chapter 2: Exercises 2-30, 31, 34, 35 & 37
	2/01	Lección 2	78-87	MSL Chapter 2: Exercises 2-44, 49, 52, 53, 55 & 56 Final Due Date: MySpanishLab 2 Prueba- Vocabulario 2 (p. 87), Ser v. estar en el presente (pp. 42, 67-71)
	2/03	Examen #1		Centro de Conversación I (Print form from Blackboard.)

5	2/06	Lección 3	88-97	MSL Chapter 3: Exercises 3-1, 2, 3, 4, 7, 8 & 9
	2/08	Lección 3	98-104	MSL Chapter 3: Exercises 3-14, 16, 17, 18, 20, 21, 22, 23 & 24
	2/10	Lección 3	105-113	MSL Chapter 3: Exercises 3-28, 29, 30, 32, 33, 34, 35, 36 & 37
6	2/13	Lección 3	114-121	MSL Chapter 3: Exercises 3-39, 43, 48, 52 & 53 Final Due Date: MySpanishLab 3 Prueba- Vocabulario 3 (p. 121), El presente (pp. 99, 100, 102 & 108- hacer, poner, salir, traer, oír, ir, conocer & saber)
	2/15	Lección 4	122-131	MSL Chapter 4: Exercises 4-1, 2, 3, 4, 5, 8 & 9
	2/17	Lección 4	132-137	MSL Chapter 4: Exercises 4-15, 16, 17, 18, 19, 20 & 21
7	2/20	Lección 4	138-143	MSL Chapter 4: Exercises 4-24, 25, 33, 34, 35 & 36
	2/22	Lección 4	144-153	MSL Chapter 4: Exercises 4-39, 40, 43, 48, 50, 52 & 53 Final Due Date: MySpanishLab 4 Prueba- Vocabulario 4 (p. 153), El presente- Cambios en la raíz (Study all verbs on p. 133)
	2/24	Examen #2		Centro de Conversación II
8	2/27	Lección 5	154-163	Withdraw Deadline MSL Chapter 5: Exercises 5-1, 2, 3, 4, 5, 8 & 10
	2/29	Lección 5	164-169	MSL Chapter 5: Exercises 5-14, 16, 17, 20, 21, 22 & 23
	3/02	Lección 5	170-177	MSL Chapter 5: Exercises 5-25, 26, 27, 28, 32, 33 & 35
9	3/05	Lección 5	178-187	MSL Chapter 5: Exercises 5-37, 41, 46, 50 & 51 Final Due Date: MySpanishLab 5 Prueba- Vocabulario 5 (p. 187), El presente progresivo (pp. 164-165)
	3/07	Lección 6	188-197	MSL Chapter 6: Exercises 6-1, 2, 3, 4, 5, 6, 7 & 8

	3/09	Lección 6	198-202	MSL Chapter 6: Exercises 6-14, 15, 16, 17, 21 & 25
10	3/12 – 3/16	No hay clase: Vacaciones de primavera		
11	3/19	Lección 6	203-211	MSL Chapter 6: Exercises 6-27, 28, 31, 36 & 38
	3/21	Lección 6	212-221	MSL Chapter 6: Exercises 6-44, 45, 49, 53 & 54 Final Due Date: MySpanishLab 6 Prueba- Vocabulario 6 (p. 221), El pretérito (Study all verbs on pp. 198- 199 & 201)
	3/23	Examen #3		Centro de Conversación III
12	3/26	Lección 7	222-231	MSL Chapter 7: Exercises 7-1, 3, 4, 6, 8, 9 & 10
	3/28	Lección 7	232-240	MSL Chapter 7: Exercises 7-14, 15, 16, 17, 18, 21 & 22
	3/30	Lección 7	241-245	MSL Chapter 7: Exercises 7-24, 25 & 27
13	4/02	Lección 7	246-255	MSL Chapter 7: Exercises 7-31, 32, 35, 44, 49, 51, 54 & 55 Final Due Date: MySpanishLab 7 Prueba- Vocabulario 7 (p. 255), El pretérito (Study all verbs on pp. 236, 238-239 & 243-244)
	4/04	Lección 8	256-265	MSL Chapter 8: Exercises 8-1, 2, 6, 7 & 10
	4/06	No hay clase: Vacaciones de Pascua		
14	4/09	Lección 8	266-272	MSL Chapter 8: Exercises 8-14, 15, 16, 17, 20, 21, 22 & 23
	4/11	Lección 8	273-279	MSL Chapter 8: Exercises 8-25, 28, 29, 31, 32, 33, 34 & 35
	4/13	Lección 8	280-289	MSL Chapter 8: Exercises 8-39, 43, 48, 50 & 52 Final Due Date: MySpanishLab 8 Prueba- Vocabulario 8 (p. 289), El imperfecto (Study pp. 267-268)

15	4/16	Examen #4		Centro de Conversación IV
	4/18	Oral Tests		
	4/20	Oral Tests		
16	4/23	Movie		Study for final exam.
	4/25	Movie		Study for final exam.
	4/27	Movie		Study for final exam. Assessment on Blackboard: Película (Must be completed by 11:59 p.m.)
17	4/30	Repaso Final		Study for final exam.