

# University of North Carolina Wilmington

## Application for Graduate Faculty or Graduate Research Faculty

**Name** \_\_\_\_\_ **Academic Rank** \_\_\_\_\_ **Date** \_\_\_\_\_

**Department/Center** \_\_\_\_\_

**Terminal degree** \_\_\_\_\_ **Institution** \_\_\_\_\_ **Date of degree** \_\_\_\_\_

All full-time faculty members holding academic rank of professor, associate professor or assistant professor, who meet the general and departmental criteria established by the UNCW Graduate Council shall be eligible for membership in the Graduate Faculty. Appropriate exceptions may be approved from time to time, including persons holding the status of adjunct professor.

Persons employed for the first time at UNCW as tenure track faculty, adjunct, or visiting faculty may be granted membership on the Graduate Faculty at the discretion of the graduate dean for an initial appointment not to exceed three years.

Faculty with full-time administrative appointments that include the administration of graduate programs shall be members of the Graduate Faculty in recognition of those duties and responsibilities. Whenever such administrative appointments are concluded, such persons shall be granted a five-year extension of membership, after which each shall be evaluated using the prevailing criteria in the normal five-year cycle.

Graduate research faculty status can be recommended for those individuals who are needed to support research and programs sponsored by the university. The faculty sponsor or supervisor must recommend an individual for such appointment to a department chair or center director. To be eligible to hold research graduate status, the individual must meet the criteria established for graduate faculty membership in the host department or center and approved by the Graduate Council.

**Type of appointment:** Initial request or Renewal as:

Graduate Faculty (five-year appointment) must be holding the rank of assistant, associate or full-professor

Initial appointment (three-year appointment)

Graduate Research Faculty three-year appointment five-year appointment

Administrative (department chairs, deans, with administrative responsibility for a graduate program)

Permission to teach a graduate course (specify course and term)

Special request, please specify

**Attach academic vita and obtain the following signatures before sending this request to the Graduate School.**

**Signature of applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of department chair/sponsor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of dean/designee or director:** \_\_\_\_\_ **Date:** \_\_\_\_\_

College of Arts and Sciences, Watson School of Education, Cameron School of Business, School of Nursing, or Center

### Graduate School

Dean of the Graduate School: \_\_\_\_\_ Date: \_\_\_\_\_

Approved:  Yes  No

Type of appointment: \_\_\_\_\_

Term to begin: \_\_\_\_\_ Faculty notified of decision: \_\_\_\_\_

Date to Reapply: \_\_\_\_\_ Graduate Council notified of action: \_\_\_\_\_

Graduate Faculty Folder: \_\_\_\_\_

Excel file updated: \_\_\_\_\_