

MEMORANDUM

TO: Deans; Graduate Coordinators
FROM: Karen Sandell, Associate Dean of the Graduate School
SUBJECT: Summer Research Program for Graduate Students
DATE: March 6, 2009

As part of its Professional Development Program, the Graduate School again will support a program of competitive summer research awards. Stipends of \$1,000 each will be awarded to up to seven (7) graduate students for the summer of 2009. They will receive their stipend in the payroll that is run the last day of June, 2009. Among the primary targets are students whose teaching or research assistantships have lapsed in May and will not be renewed until September. The funds are solely for stipends; travel, equipment, and other operational expenses are not covered.

The objectives of the awards are (1) to increase research productivity at UNCW, (2) to enhance the professional status of UNCW graduate students, and (3) to bolster the profile of UNCW as an institution offering strong graduate programs. These objectives can be achieved concurrently when papers in referred journals or other forms of creative activities (e.g., juried performances) are produced by graduate students working in concert with members of the faculty.

Funds are limited, and observance of the following guidelines is essential for full consideration of each proposal:

1. To be eligible, students must be in good standing and making satisfactory progress toward completion of their degrees. Students, however, need not be registered for either summer session.
2. The awards will support only projects undertaken **jointly** by a team composed of a graduate student and a member of the graduate faculty (the stipend is reserved solely for the student). The faculty member may or may not be the student's mentor or thesis advisor; indeed, **interdisciplinary teams are encouraged to apply. Faculty need not be from departments offering graduate degrees.**
3. The purpose here is to promote professional interaction among students and faculty, resulting in a joint publication or presentation of the work in a refereed or juried medium. Senior authorship normally will reside with the student.
4. All subject areas and disciplines will receive equal consideration. Primary emphasis will be placed on soundness and clarity of the proposal, the likelihood of meeting the objectives in a timely fashion, and the qualifications of the investigators.

5. Support from this program will not be available to either faculty or students who received previous funding unless documentation is provided concerning the disposition of the previous research project (e.g., a reprint or an editor's acceptance letter). The Graduate School should be acknowledged in publications resulting from this program.

6. The attached format must be followed. **An electronic copy** (double-spaced) of each proposal must be in the Graduate School by **5PM, March 23, 2009**. Results will be announced in early May, 2009. An anonymous panel of graduate faculty will rank the proposals.

**PLEASE ANNOUNCE THE AVAILABILITY OF THESE AWARDS TO YOUR FACULTY
AND GRADUATE STUDENTS.**

cc: Brian Chapman
Cathy Barlow
Lawrence Clark
David Cordle
Susan Pierce

PROPOSAL FORMAT

Overview and Relevance of the Proposed Research: This and all other text should be prepared in a form clear to an audience that may be unfamiliar with your discipline; 2-3 double-spaced pages in length. Conclude this section with a numbered list of objectives. Proposals in the humanities should state a rationale for the project; creative projects should specify genre and thesis.

- (1) Methods and Analysis (if applicable): 1-3 pages.
- (2) Literature Cited (or Bibliography). This may not apply to creative projects in the humanities.
- (3) Timetable for the project: Dates work will begin and end.
- (4) One-page vita for each investigator, emphasizing research activities and accomplishments.

Cover Page: http://www.uncw.edu/grad_info/documents/SummerResearchProposalFormat.pdf