

**GRADUATE COUNCIL**  
**Agenda**  
**Thursday, February 23, 2016**  
**3:30 pm, DePaolo Hall Conference Room**

**I. Approval of January 26, 2017 minutes**

**II. Announcements**

**Graduate Faculty Update: The following faculty have been approved since the last Graduate Council meeting.**

**College of Arts & Sciences**

**Public & International Affairs – Keren-David Nafte, special three year appointment**

**College of Health & Human Services**

**School of Nursing – Micah Scott, three year appointment**

**III. New Business**

- 1. Appendix C, MA in Film Studies - Mariana Johnson**
- 2. Discuss policy change to allow Graduate School approval of course deletions**
- 3. What approvals should be required for transfer course equivalencies used outside the primary discipline? For example, to transfer in an MAT course to be used to fulfill requirements in the CSIS program.**
- 4. What should be the limit on the number of credits of Special Topic courses that can be applied to a program of study? Many limit to 6 hours. What should the Graduate School policy be? Up to 15 credit hours with departments/programs having stricter limits if they wish?**
- 5. Instructors are able to add students to the Blackboard roster without the student registering for the course in SeaNet. This is causing issues, where students think they are registered but the course is not on their academic Record. This causes late registration ‘adds’ which affects our official census count. Should it be disabled in BB?**
- 6. Discuss the Master’ Degree Examination Policy (see current policy below):**

*Every master’s candidate must pass either a written comprehensive examination covering his or her field of study, or an oral comprehensive examination covering all course work required for the degree, or both, according to the decision of his or her department or school. The general expectation is that the comprehensive exam is taken near the end of coursework and in conformance with a schedule established by his or her department or school. If a thesis is required, a final oral defense of the thesis may be required in addition to the comprehensive examination, or as part of the oral examination.*

*A committee of at least three members of the graduate faculty (at least two of whom must be in the major program) evaluates the student’s work for the master’s degree, approves any thesis required, and administers any oral examination that may be given. If the student has a minor field of study, at least one member of the student’s committee must represent the program of the minor.*

*A master’s candidate who fails either a comprehensive written or oral examination may not take the examination a second time until at least three months have elapsed. No student may take an examination a third time without approval of the dean of the Graduate School. A student passes an examination only on approval by at least two-thirds of the members of the examining committee. The vote of the examining committee is considered to be final.*

**IV. Old Business**

- 1. Policy & Planning Committee will present possible updates to the electronic thesis/dissertation submission form.**
- 2. Thesis Committee Membership Policy (update from September 29, 2016 meeting)**

**V. Other**

**VI. Adjournment**