REQUEST FOR WITHDRAWAL OF STUDENT FROM DEPARTMENTAL HONORS (499) / CONVERSION TO 491

Today’s date __________________________ Student’s Name ________________________

ID: 850-_______-_________ Currently Enrolled in _______ 499

From the UNCW Catalog: If a student must withdraw from the Departmental Honors Project (499), the faculty supervisor must notify the director of the Honors College as soon as possible and indicate the reason for the withdrawal. In consultation with the honors director, the faculty supervisor may recommend that the student receive partial credit (0-3 hours total) for the honors work completed in the form of Directed Individual Study (491).

Reason for Withdrawal:

Should the student receive 491 credit for any work completed to date?

_____ No (0 hours credit)

_____ one hour of 491 credit Letter Grade Assigned (may use +/-) __________

_____ Two hours of 491 credit Letter Grade Assigned (may use +/-) __________

_____ Three hours of 491 credit Letter Grade Assigned (may use +/-) __________

If grade assigned, please indicate method used to evaluate work and assign grade:

Your signature below indicates that you approve this change and that you have discussed this change with the student.

________________________     _________________________
Signature/Faculty Supervisor  Date

________________________     ______850-_____-____________
Print Faculty Supervisor Name ID #

Honors Office Information for Registrar:

499 semesters to remove: ______________ _______________ ______________

491 hours to add: Semester _________ Hours__________ Grade __________

________________________     ______________________
Honors Director  Date