



**REQUEST FOR APPLICATION FEE BENEFIT\*  
AND/OR ORIENTATION FEE WAIVER FOR  
PERMANENT EMPLOYEES OR DEPENDENTS**

Employee's Name & Banner ID#: \_\_\_\_\_

Dependent's Name & ID#: \_\_\_\_\_

I wish to apply for:

- Application Fee Benefit**
  - Undergraduate
  - Graduate
- Specify Term:
  - Fall 20\_\_
  - Spring 20\_\_
  - Summer I 20\_\_
  - Summer II, 20\_\_
- Enrollment Fee**
  - Undergraduate
  - Graduate
- Orientation Fee Waiver**  
(*New Freshman, Transfer, Unclassified or Graduate Student*)

\_\_\_\_\_  
*Employee's Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Human Resources Designee*

\_\_\_\_\_  
*Date*

All active employees with permanent appointments half-time or greater, and their dependents, are eligible for the application fee benefit.

\*Application fees are paid on the employees' or dependents' behalf by the UNCW Foundation Staff Support & Development Fund.

**Distribution of copies:**

- **Human Resources**
- **Admissions Office** (*attach copy to Admissions Application in lieu of check*)
- **Transition Programs** (*attach copy to Orientation Registration Form in lieu of check*)
- **Student Accounts**
- **Employee/Dependent**

Complete form, sign and forward to Human Resources, box 5960 for signature