



Contractor's Information

University of North Carolina Wilmington is committed to increase HUB (Historically Underutilized Businesses) vendor participation.

In an effort to become familiar with the minority contractor's and to assist the University in meeting its HUB goals, we have developed a Contractor's Information Statement. Here at UNCW, we understand the meaning of data confidentiality. Information obtained from the survey will be kept in strict confidence. The information will be utilized to:

- ✓ Determine the capacity of HUB Contractor's
- ✓ Create a database for HUB recruitment
- ✓ Develop opportunities for training and development
- ✓ Creating opportunities for partnering with other firms
- ✓ Maintain a high quality work standard

Your cooperation in completing this survey would be greatly appreciated. It is our goal to ensure that all HUB Contractors have an opportunity to participate on projects at UNCW. We need your involvement to reach that goal successfully. If you have any questions or concerns, please contact Cheryl D. Sutton, HUB Coordinator, by phone (910) 962-7597, fax (910) 962-7522, or e-mail suttoncd@uncw.edu.

Thank you for your time.

Please return completed survey IMMEDIATELY to:

**Cheryl D. Sutton, HUB Coordinator
University of North Carolina Wilmington
(Physical Plant - Rm#174)
601 South College Road
Wilmington, NC 28403-5910**



UNIVERSITY OF NORTH CAROLINA WILMINGTON - CONTRACTOR'S INFORMATION

COMPANY NAME: _____

CONTACT: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ FAX: _____ EMAIL: _____

PRINCIPAL OFFICE: _____

- Corporation Partnership Individual Joint Venture Other

UNCW is committed to increase HUB (Historically Underutilized Businesses) vendor participation. The following information must be completed (51% owned and controlled by the following).

- African American American Indian Asian American
Hispanic Female Owned (non-minority)
Socially & economically disadvantaged as defined in 15 U.S.C. 637
None of the above

Type of Work: General Construction Plumbing HVAC Electrical
Other (Please state work normally performed)

List License(s) held: (if applicable)

- 1. Number of years in business: 2. Payment terms:
3. What is your bonding capacity? (not required to register) \$ None Unsure of capacity
4. Does your company have a line of credit? No Yes, how much?(optional)
5. Would you explore partnerships/Joint Ventures/LLCs? Yes No
6. List projects completed during the past two (2) years:

Table with 5 columns: Name of Project, Owner, Architect, Contract Amount, Date of Completion

- 7. What is your target volume (in dollars) for a single project?
under \$50,000 \$50,000 - \$100,000 \$100,00 - \$300,000 \$300,000 - \$500,000
\$500,000 - \$1,000,000 \$1,00,000 - \$5,000,000 above \$5,000,000

8. References
Trade References: 1. 2.
Bank Reference:

Signature Title Date