



International Programs

Faculty International Travel Grant Application

The UNCW Office of International Programs supports international academic travel by faculty in the form by providing travel grants. Grant applications may be submitted to the Office of International Programs at any time, but you are encouraged to apply many months, and no later than 6 weeks, prior to intended travel. Applications will be reviewed by a faculty committee and awards granted on a quarterly basis as outlined below.

Received By: March 1, May 1, September 1, December 1
Reviewed By: March 15, May 15, September 15, December 15

Please submit 4 copies of the proposal to Kimberly Duvall, Ph: 962-3685, E-mail: Duvallk@uncw.edu, Office of International Programs, Westside Hall, CB#5965

Name: Department:

Dates of Travel From: Through:

Proposed Travel Site(s) (City/Country):

Grant Amount Being Requested:

Instructions:

- 1) Attach a separate page to describe the following: a. Purpose of Travel i. Attach supporting documentation... ii. If you intend to "participate in a conference"... b. How does the proposed travel enhance the university's involvement... 2) Cite other funding sources... 3) A Budget. List anticipated expenditures.

Guidelines:

- 1) Awards normally given are \$500-1000 per faculty member... 2) Awards are limited to one per 12-month period. 3) Awards are normally limited to full-time tenured or tenure-track faculty. 4) Recipients agree to distribute official information... 5) Proposals should be no more than 5 pages long. 6) Preference given to applications that require the applicant to be at the proposed site... 7) Travel to a country where there is a Department of State (DOS) warning requires additional justification...

Applicant's Signature: (Indicates applicant's acceptance of the Conditions of Awards)

Date of application:

Chairperson's Signature: (indicates chairperson's support of proposal)

Date: