Impact Assessment Volunteer Posting

Description
The Impact Assessment volunteer will support Fundacion En Via team in the development and ongoing implementation, monitoring and evaluation of the organisation’s practices. Working closely with the Operations Program Manager (OPM), the ideal candidate will take a lead role in the collection, analysis, and presentation of both quantitative and qualitative data from a variety of sources. The Impact Assessment Volunteer will collaborate with the OPM and the rest of the En Via team to coherently communicate findings and feedback both internally and externally. They will play a key role in ensuring a greater overall understanding of the impact of En Via's initiatives, allowing us to better strategise future efforts.

Responsibilities
Collect, organise, enter and analyse data from various sources, including quantitative and qualitative
Assist in creation of meaningful reports and visualizations to communicate insights with program managers
Work closely with the Coordinator in ongoing in-depth analysis of the operation of En Via’s programs, assessing the alignment of the results with En Via’s mission and goals
Analyse data from pilot projects and compile reports evaluating their efficacy
Work closely with the Coordinator to develop and refine En Via’s Impact Assessment methodology and data management systems. Assist with research and creation of briefs to keep up to date on evaluation practices in the field, support with the development and implementation of new tools to measure impact
Participate in data collection in the field.

TIME COMMITMENT:
Minimum 4-month commitment, 6+ months preferred. Ideal start date: Aug ‘17
Approximately 30 hours/week, Monday – Friday with the very occasional Saturday if required.

Qualifications
MINIMUM REQUIREMENTS:
Advanced level of Spanish (at least mid C1 at the time of application/interview)
Undergraduate degree with studies/coursework in Economics, International Affairs, Policy Studies, Data Handling/Analysis or other related disciplines
Comfortable with data collection, organisation and analysis primarily using MS Excel; familiar with use of formulas, creation of pivot tables, multi table pivot analysis, development of charts, etc.
Experience in data analysis, reporting, and presentation; demonstrated interest in quantitative and qualitative approaches to evaluation
Excellent attention to detail, highly organised, strong communication skills
Demonstrated commitment to economic empowerment / accessible financial services / social impact work
Strong initiative and an ability to work independently
Experience living / working abroad

PREFERRED ADDITIONAL QUALIFICATIONS:
Experience in non-profit social impact / monitoring and evaluation work
Experience using Salesforce or similar database platform