Graduate Faculty Status Policy
Department of Mathematics and Statistics
Revised March 30, 2012

The Department of Mathematics and Statistics follows the criteria for graduate faculty status as defined in the Graduate Council Bylaws (Article II) with “A continuing record of productive scholarship...” defined as:

1. Presentation of papers at professional meetings (contributed or invited, regular or special sessions), presentations at departmental colloquia (on campus or by invitation at other institutions), seminar participation, attendance at conference sessions relevant to one’s research area, etc. Normally an individual shall be expected to demonstrate active scholarship through at least one such function in each academic year.

2. Acceptance, within the last five years, of one or more papers for publication in peer-reviewed journals appropriate to the discipline of the candidate. Professional publications in various forms and applications for external funding constitute additional evidence of productive scholarship. Among such forms of publication are expository papers, reviews of journal articles or books, research notes, published problem solutions, lecture notes, textbooks, and papers on the teaching of mathematics, computer science or statistics.

Graduate Council Bylaws, Article II--Graduate Faculty

Section 1: Eligibility
All full-time faculty members holding academic rank of professor, associate professor or assistant professor, who meet the criteria established by the UNCW Graduate Council (hereafter called Graduate Council) shall be eligible for membership in the Graduate Faculty. Appropriate exceptions may be approved from time to time, including persons holding the status of adjunct professor.

Persons employed for the first time at UNCW as tenure track faculty, adjunct, or visiting faculty may be granted membership on the Graduate Faculty at the discretion of the graduate dean for an initial appointment not to exceed three years.

Faculty with full-time administrative appointments that include the administration of graduate programs shall be members of the Graduate Faculty in recognition of those duties and responsibilities. Whenever such administrative appointments are concluded, such persons shall be granted a five-year extension of membership, after which each shall be evaluated using the prevailing criteria in the normal five-year cycle, as described in Section 2.
Section 2: Admission and Criteria
An eligible person desiring membership on the Graduate Faculty may be appointed (or reappointed) to a five-year membership by the dean of the Graduate School upon nomination by the appropriate department chair and college or school dean, and with the advice and consent of the Graduate Council.
At the minimum, the following general criteria shall be required for membership on the Graduate Faculty.

1. An earned terminal degree in an appropriate discipline along with demonstrated effectiveness in teaching.
2. A continuing record of productive scholarship. Scholarship shall be defined as the creation of factual, theoretical, or interpretive knowledge, including performances, showings, and other forms of artistic accomplishment, which (a) is subject to regional, national, or international peer evaluation, (b) is disseminated regionally, nationally, or internationally in professional media, and (c) establishes a permanent record in a format appropriate to the discipline.
3. A record or strong indication of growing involvement with scholarship for those applicants/members holding the rank of assistant professor.

Academic units, either colleges, schools, or the respective departments, may at their option propose additional criteria. Such criteria shall not negate the general criteria, but may further define the expectations for membership on the Graduate Faculty for persons within the academic unit. An academic unit, if it chooses, thus may propose that their members demonstrate a record of scholarly accomplishment that meets specific qualitative and quantitative criteria. Such criteria shall be adopted by procedures established within each unit (e.g., majority vote) in concert with the appropriate academic officers and submitted to the Graduate School for approval by the Graduate Council.
Academic units may propose revisions in their criteria at any time, but the previously established criteria shall remain in effect until the revisions have been approved by the Graduate Council.
Exceptions to the application of these criteria may be approved on a case-by-case basis upon petition to the dean of the Graduate School and the Graduate Council. Nothing in these and future criteria shall be adopted as a means of discriminating against any person because of race, sex, physical handicap, religion, age, or ethnic background.

Graduate research faculty may serve on graduate student supervisory committees in accordance with the graduate faculty guidelines of the academic unit offering the degree. Ordinarily, a research faculty member cannot serve as sole chair of a graduate supervisory committee, but may, as allowed by the unit’s guidelines, serve as assistant or co-chair with a tenured or tenure-track graduate faculty member at the university. Exceptions may be approved on a case-by-case basis upon petition to and approval of the dean of the Graduate School and the Graduate Council. The petition must include a letter of recommendation from the chair or head of the relevant unit and curriculum vitae for the research faculty member.
(This paragraph addition to the Bylaws was approved by a vote of 81 to 23 of the graduate faculty on April 19, 2005.)

**Section 3: Activities of Graduate Faculty**
Members of the Graduate Faculty may serve on the Graduate Council, vote on amendments to these Bylaws, and participate in graduate instruction, advisory committees of graduate students, and in other matters concerning graduate education within their college or schools and the university.

**Section 4: Implementation Period**
Implementation shall extend for a five-year period, beginning with the fall semester of the 1989-1990 academic year. During this period, teaching assignments for graduate courses, participation on the advisory committees for graduate students, appointment to the Graduate Council, and other activities that later will require membership on the Graduate Faculty shall remain available to all members of the faculty at the discretion of the chairs and deans of each academic unit. After academic year 1994-95, activities associated with graduate education, as described in Section 3, shall be limited to members of the Graduate Faculty.

**Section 5: Temporary Membership on the Graduate Faculty**
By the end of the period of implementation, academic units normally shall use only members of the Graduate Faculty as instructors for graduate courses (note: see definition below). On those occasions when someone who is not a member of the Graduate Faculty is proposed as an instructor for a graduate course, or proposed for service on a graduate student’s advisory committee, the dean of the college or school shall request approval for such an appointment from the dean of the Graduate School; the request should include a justification, the person’s curriculum vitae, and a statement concerning timely actions toward making the person eligible for regular membership of the Graduate Faculty. The dean of the Graduate School will report these requests to the Graduate Council for its advice and consent.

Graduate courses shall be defined as those classes identified by a 500 prefix. Classes that are cross-listed (i.e., concurrently carry an undergraduate course number and a graduate course number) also must be taught by members of the Graduate Faculty.