

# KRISTIN D. PEOPLES

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EDUCATION	Bachelor of Arts, Winston Salem State University, Winston-Salem, NC <b>May 2008</b> Relevant courses: <i>Experimental Psychology, Intro to Counseling, Social Psychology</i> Major: <b>Psychology</b> Minor: <b>Sociology (Cum Laude)</b> Masters in Public Administration, UNC-W, Wilmington, NC <b>May 2010</b>
PROFESSIONAL EXPERIENCE	<p><b><u>Program Instructor – Girls Incorporated</u></b> <i>Wilmington, NC</i> <i>June, 2008 - Present</i></p> <ul style="list-style-type: none"><li>Multitasking; often instructing two classes at once</li><li>Formulate effective lesson plans by designated deadline</li><li>Research and coordinate activities for adolescent girls</li><li>Serve as liaison for parental and administrative staff</li></ul> <p><b><u>After- School Program Supervisor - YMCA</u></b> <i>Winston-Salem, NC</i> <i>Mar 2008 – Jun 2008</i></p> <ul style="list-style-type: none"><li>Immediate supervisor to three counselors</li><li>Organized, developed, and implemented programs for youth</li><li>Maintained/updated status on all students</li><li>Provided one-on-one assistance/counseling for youth</li></ul> <p><b><u>Lead Instructor – Family &amp; Neighborhoods Institute</u></b> <i>Wilmington, NC</i> <i>Summers 2005-2007</i></p> <ul style="list-style-type: none"><li>Served as lead instructor for seasonal camp</li><li>Served as interim administrator with extensive data entry</li><li>Supervised two teaching instructors</li><li>Organized end-of-program showcase for community and parents</li></ul> <p><b><u>Customer Service Specialist – Bath &amp; Body Works</u></b> <i>Wilmington/Winston-Salem, NC</i> <i>Part-time 2004-2007</i></p> <ul style="list-style-type: none"><li>Served as customer service representative</li><li>Designed floor sets for special advertisement</li><li>Completed specialized training</li><li>Assisted supervisor in several capacities</li></ul> <p><b><u>Aquatics Facility Supervisor- City of Wilmington</u></b> <i>Wilmington, NC</i> <i>Summers 1999 – 2004</i></p> <ul style="list-style-type: none"><li>Managed and supervised lifeguard staff</li><li>Managed pool facility</li><li>Maintained aquatic chemicals for environmental purposes</li><li>Managed schedule, timesheets and pool events</li></ul>
INTERNSHIP EXPERIENCE	<p><b><u>Afterschool Program Intern – Kid’s Café Program - YMCA</u></b> <i>Winston Salem, NC</i> <i>Sept 2006 – Mar 2007</i></p> <ul style="list-style-type: none"><li>Coordinated and implemented vocational programs</li><li>Provided tutorial and educational assistance to participants</li><li>Assisted in clerical and administrative responsibilities</li><li>Assisted supervisor in enrichment activities</li></ul>

**RESEARCH  
EXPERIENCE**

**Research Assistant** – Winston-Salem State University  
*Winston- Salem, NC*

*Aug 2007 – Dec 2007*

Managed research lab  
Assisted professor in several capacities  
Made several presentations of work  
Assisted in composing published research

**ACTIVITIES,  
HONORS &  
SKILLS**

Honor's College Program  
Psi Chi National Psychology Honor Society  
Sociology Club, Vice President  
Psychology Club, Member  
Who's Who Among Colleges and Universities  
Dean's List – 2004 – 2008  
Proficient in MS Office (*Word/Power Point/Excel/Access*)  
Excellent organizational and communication skills