



## INTENT TO REGISTER FORM

Students interested in forming a UNCW recognized organization must first complete this form and return it to the Campus Activities & Involvement Center (CAIC) in FSC 2029.

After turning in your intent to register your organization will be notified by a CAIC staff member and will be given 30 days of "Provisional Status" to hold meetings and recruit new members. New organizations may not hold major events or fundraisers until fully approved by the Student Organizations Committee (SOC).

Before the provisional status expires, the proposed organization must turn in a copy of their constitution which should follow the template provided by the CAIC.

Provisional status may be renewed beyond the allotted 30 days providing the students involved request an extension from a CAIC staff member and the organization maintains contact with CAIC throughout the provisional period. If no extension is requested, provisional status will be terminated upon the 30 day expiration.

### Student Organization Intent to Register

We intend to organize and officially register the \_\_\_\_\_, a proposed organization at the University of North Carolina Wilmington. We agree to comply with the "Code of Student Life" as well as all University, state, local, and federal regulations.

#### ORGANIZATION CONTACT INFORMATION

Primary Contact\*: \_\_\_\_\_ \*UNCW Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

Preferred Email: \_\_\_\_\_ Class Standing: (circle one) Fr So Jr Sr Grad

Alternate Contact\*: : \_\_\_\_\_ \*UNCW Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

Preferred Email: \_\_\_\_\_ Class Standing: (circle one) Fr So Jr Sr Grad

Alternate Contact\*: : \_\_\_\_\_ \*UNCW Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

Preferred Email: \_\_\_\_\_ Class Standing: (circle one) Fr So Jr Sr Grad

\* UNCW requires that you submit the names and UNCW email addresses of three potential student members when proposing a new student organization.

#### ORGANIZATION PURPOSE STATEMENT

Please attach a brief purpose statement for your proposed organization. This statement should address the purpose and objectives of the organization as well as the need it will fulfill for UNCW's students.

If there are any questions regarding this form contact the CAIC via email at [activities@uncw.edu](mailto:activities@uncw.edu) or by calling 910.962.3553.

For Office Use Only:

Received By: \_\_\_\_\_ Date Received: \_\_\_\_\_ Date Contacted: \_\_\_\_\_ Prov. Status End: \_\_\_\_\_