



Mini-Grant Request

The vice-chancellor's office has solicited funds from parents of UNCW students to assist in supporting new Student Affairs initiatives and enhancing existing ones. Parent mini-grants provide supplemental funding and are modest in size; therefore, requesters are expected to identify matching funds or other funding alternatives.

Requirements:

- Funding must directly benefit students. Examples: cost of travel or registration, training, certification, travel for special sports competitions, educational materials provided to students, etc. Strive to quantify the number of students benefiting. The cost of marketing, T-shirts, clean-up, technical services, and payments to nonstudents do not qualify.
- Requested amounts should be the smaller portion of total costs that the requesting office cannot otherwise provide.
- Allow four weeks for review and processing.
- Electronic requests only.

Contact _____ Phone _____

Dept./Office _____ E-mail _____

1. Indicate the Student Affairs Strategic Plan Goal(s) addressed by your project. Check all that apply:

- Student Advocacy Student Learning Community Development
 Services and Programming Technological Advancement

2. Date of Request _____ 3. Date Funding Needed _____

4. Project Name _____

5. Requested Amount _____ 6. Type of Budget (general, trust, etc.) _____

7. New or Recurring program? New Recurring

8. Intended Audience (check all that apply): Students Parents Alumni Wilmington Community

9. Please attach the following narrative justifications:
- A. How will these funds directly benefit UNCW students?
- B. What matching funds have you identified, if any?
- C. If you do not receive funding for this project, what is your alternative plan?

10. Attach an itemized budget. Include alternative funding sources. Requests without budgets will be declined.

11. E-mail your request

Do not write below this line.

Request Denied Request Approved Amount _____ Date _____