**Billing Information**

Monthly E-bills will be uploaded on January 4th for Spring graduate and undergraduate students. Payment is due January 18th. Non-payment of this bill may result in class cancellation and transcript/degree holds.

Enrollment in the Spring TealPay 3 plan is available January 8th.

**Please Note:** You have to enroll in a payment plan each term. Fall plans do not carry over to the Spring term. Visit: TealPay Payment Plan for complete plan information.

**Refunds**

In preparation for issuing the Financial Aid refunds on the first day of class for Spring 2017, the Student Accounts office begins posting refunds to student accounts 10 days before classes start. Students will need to establish an E-refund account on the E-bill site to receive any excess funds from loans, overpayments, scholarships and grant monies. Set up your E-refund account today to avoid future delays due to paper check processing. It is a safe and secure method to receive your refund faster.

**What is Title IV authorization?**

Federal Title IV financial aid only covers institutional charges (tuition and fees, room and board) for the current award year. Amounts actually paid during the calendar year as well as scholarships or grant aid applied to your account during the year. The 1098-T shows the qualified tuition and fees billed, not paid, during the calendar year as well as scholarships or grant aid applied to your account during the year. Amounts actually paid to the University can be found in E-bill.

In order for UNCW to apply Title IV financial aid to pay non-institutional charges such as parking, health insurance, library charges, or pay for prior year charges up to $200, students need to provide authorization.

1. Log onto mySeaport.
2. Click on the Student Services & Financial Aid.
3. Click on "Financial Aid".
4. Click "Award Package".
5. Select the appropriate aid year (e.g. 2016-17 Aid Year)
6. Click the "Resources/Additonal Information".
7. Scroll down and answer the two questions (we recommend selecting YES)
8. Click "Submit"

**Spring 2017 Tuition Surcharges**

Tuition Surcharges are posted to your student account when 140 hours are exceeded to complete a Bachelor’s degree. The tuition surcharge rate is 50%. Please visit the Registrar’s website for information on how the surcharge is calculated. Spring tuition surcharges will be posted on the students account in February and billed March 1st. Payment is due March 22, 2017.

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**Helpful Links**

**Student Accounts**

**E-Bill**

**TealPay Payment Plan**

**Tutorials**

**Frequently Asked Questions**

**Housing & Residence Life**

**Registrar**

**Auxiliary Services**

**Campus Dining**

**Financial Aid**

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**Important Dates**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 4</td>
<td>Spring UG/Grad E-bill upload</td>
</tr>
<tr>
<td>January 5</td>
<td>TealPay 3 available</td>
</tr>
<tr>
<td>January 16</td>
<td>MLK holiday, offices closed</td>
</tr>
<tr>
<td>January 17</td>
<td>Last day to drop/add</td>
</tr>
<tr>
<td>January 18</td>
<td>TealPay 3 enrollment closed</td>
</tr>
<tr>
<td>January 18</td>
<td>Bill due date</td>
</tr>
<tr>
<td>January 19</td>
<td>Class cancellation for non-payment</td>
</tr>
<tr>
<td>January 31</td>
<td>Last day to waive Health Insurance</td>
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</tbody>
</table>