Purpose
Curriculum Development Initiatives provide support for faculty to engage in significant and extraordinary curriculum development on behalf of the department, school or college. They develop from the College’s Strategic Plan to develop faculty (Priority 2). These awards are considered merit awards and the recipient will be selected on a written proposal. For information, contact Dr. Michelle Scatton-Tessier, scattonm@uncw.edu.

Award and Activities
Stipends of up to $3,500, payable by the end of June, are awarded annually to support concentrated curriculum development projects conducted during the summer in response to the needs of the department, school or college, in areas such as the following:

• Large enrollment online courses;
• Shared curricula within a discipline, department or college/school (e.g., university studies courses, internship programs or other experiential learning components);
• Interdisciplinary courses or components of courses; and
• Other innovative curricular/instructional activities to improve the instructional program in the College, one’s discipline and/or unit.

Eligibility
To be eligible to apply, the applicant:

• Must be a full-time, nine (9)-month continuing, tenure-track or tenured faculty member;

• Must not have received the award during the previous three (3) academic years;

• Cannot receive more than one (1) award each academic year.

• Teach no more than three (3) credit-hours during Summer I nor receive other June salary. Research funding from internal or external sources is not a barrier if those funds are earmarked entirely for non-salary support (such as supplies, travel, or equipment); and

• Must not have received a Curriculum Development Initiative during the previous three (3) academic years.
**Application Deadline:** SEPTEMBER 15.
Applications must be received by the department chair by 5p.m. on September 15. If September 15 (or any other award-related deadline) falls on a weekend or holiday, the deadline is changed to the next business day.

**Application Proposal**
The application must be written for a multi-disciplinary audience within the applicant’s college/school. It must include the following:

- The prescribed cover page (appended);
- A specific and concrete description of the activities to be engaged in;
- A brief (three (3) page maximum) description of the proposal that describes 1) the need for the project in the department or program, 2) its purpose and primary objectives, 3) its innovative features, and 4) the scope of its work; and
- A brief statement of the applicant’s preparation for the proposed initiative and its significance and benefit to the discipline, university, department and its students. The statement should include the anticipated end product (including specific course, major or program for which curriculum is to be developed as well as the means by which the result of the effort will be shared with other faculty).

Proposals should be sent to Ms. Cathy Murphy: murphyc@uncw.edu. Only electronic proposals will be accepted.

**Selection of Recipients – Procedures**
By October 1, the department chair will forward to the dean those proposals that the chair considers most deserving of the award. By October 15, the dean will convene a group of representative faculty to review the proposals. After consultation with the committee, the dean will announce award recipients by October 25.

**Selection of Recipients – Criteria**
Evaluation of proposals will consider quality and feasibility, as well as benefit to UNCW, the school or college, the educational program, the department and its students.

**Subsequent Responsibilities –**
By September 15 of the following year, the recipient will submit to the department chair a report on the completed activity (offering course in X, publication, exhibit/performance, etc.). The chair will forward it, with comments, to the dean, who will forward it to the provost, with the dean’s summary comment. Applicants who have not fulfilled subsequent responsibilities for previous awards will not be considered.
für CURRICULUM DEVELOPMENT INITIATIVE
2018-2019

Cover Sheet

Name: ________________________________________________________________

Department: ____________________________________________________________

Title of Proposed Project: ______________________________________________

Expected semester of implementation: ________________________________

Year(s) of previous Summer Curriculum Development Initiative, if any: ________

Signature of applicant: ________________________________ Date: ______________

The applicant submitting this proposal is a full-time, nine (9)-month, continuing, tenure-track or
tenured faculty member who will not be teaching more than three (3) credits during Summer I,
and will not be receiving other salary during June. The proposed scope of activity is reasonable
for the available time and should result in a significant research/creative work by this faculty
member.

Signature of department chair: ________________________________ Date: ______________