SUMMER CURRICULUM DEVELOPMENT INITIATIVE

Purpose
Summer Curriculum Development Initiatives provide support for faculty to engage in significant and extraordinary curriculum development on behalf of the department, school, or college.

Award and Activities
Summer stipends of up to $3,500, payable by the end of June, are awarded annually to support concentrated curriculum development projects conducted during the summer in response to the needs of the department, school, or college, in such areas as the following:

- Large enrollment online courses;
- Shared curricula within a discipline, department, or college/school (e.g., university studies courses, internship programs, or other experiential learning components);
- Interdisciplinary courses or components of courses; and
- Other innovative curricular/instructional proposals to improve the instructional program in one's discipline, department, or college/school.

Eligibility
To be eligible to apply, the applicant:

- Must be a full-time 9-month continuing faculty member;
- Teach no more than 3 credit-hours during Summer I nor receive other June salary. Research funding from internal or external sources is not a barrier if those funds are earmarked entirely for non-salary support (such as supplies, travel, or equipment); and
- Must not have received a Summer Curriculum Development Initiative during the previous 3 years.

For additional questions contact the CAS deans’ office.

Application Deadline
By September 10, for the following summer, the applicant must submit a Summer Curriculum Development Initiative application to the department chair. If this date (or any other deadline described in the following) falls on a weekend or holiday, the deadline is changed to the next business day.

Application Proposal
The application must be written for a multi-disciplinary audience within the applicant's college/school. It must include the following:

- The prescribed cover page (appended);
- A specific and concrete description of the activities to be engaged in;
- A brief (3 page maximum) description of the proposal that describes 1) the need for the project in the department or program, 2) its purpose and primary objectives, 3) its innovative features, and 4) the scope of its work; and
- A brief statement of the applicant’s preparation for the proposed initiative and its significance and benefit to the discipline, university, department, and its students. The statement should include the anticipated end product (including specific course, major, or program for which curriculum is to be developed as well as the means by which the result of the effort will be shared with other faculty).

Selection of Recipients – Procedures
By September 17, the department chair will forward to the dean those proposals that the chair considers most deserving of the award. By September 17 the dean will convene a group of representative faculty to review the proposals. After consultation with the committee, the dean will announce award recipients by October 7.

Selection of Recipients – Criteria
Evaluation of proposals will consider quality and feasibility, as well as benefit to UNCW, the school or college, the educational program, the department, and its students.

Subsequent Responsibilities
By May 15, the recipient will submit to the department chair a report on the completed activity. The chair will forward it, with comments, to the dean, who will forward it to the provost, with the dean’s summary comment. Applicants who have not fulfilled subsequent responsibilities for previous awards will not be considered.
SUMMER CURRICULUM DEVELOPMENT INITIATIVE
Proposal Cover Sheet

Name: ________________________________________________________________

Department: __________________________________________________________

Title of Proposed Project: ______________________________________________

_____________________________________________________________________

Expected semester of implementation: _________________________________

Year(s) of previous Summer Curriculum Development Initiative, if any: ________

Signature of applicant: ___________________________ Date: _________________

The applicant submitting this proposal is a full-time, 9-month, continuing, tenure-track faculty member who will not be teaching more than 3 credits during Summer I, and will not be receiving other salary during June. The proposed scope of activity is reasonable for the available time and should result in a significant research/creative work by this faculty member.

Signature of department chair: ___________________________ Date: _________________