



## **Wired funds: Receiving and Sending**

### **TO RECEIVE A WIRE:**

When a vendor or some other outside entity or individual requests to send a wire payment to UNCW, the following information should be provided to them. Note that as a state agency, all wires must be directed to the State Treasurer. Departments must send the Cashier's Office a deposit transmittal.

### **Banking Information to Wire Funds to UNC Wilmington:**

*Note: Deposits to this account must be in US Dollars. When the funds are sent, the entity or individual sending the payment should send an email confirmation to [uncwwires@uncw.edu](mailto:uncwwires@uncw.edu).*

### **REFERENCE "UNCW" ON THE WIRE**

Account Details:

Bank Account Name:	<b>NORTH CAROLINA STATE TREASURER MAIN</b>
Bank Account Number:	<b>2062690003453</b>
Account Currency:	<b>USD</b>
Bank Name:	<b>Wells Fargo Bank, N.A.</b>
Bank Address:	<b>420 Montgomery Street</b> <b>San Francisco, CA 94104 USA</b>
ABA Routing Number:	<b>121000248</b>
International Swift Code:	<b>WFBIUS6S</b>

For questions about **incoming wires**, contact Stefanie Pollack, Cashier Supervisor, at [pollacks@uncw.edu](mailto:pollacks@uncw.edu) or 962-3164.

For **external invoices** the following instructions must attached to every invoice:  
For any questions, please contact Marcia White, Manager, AR, Non-Student Billing by telephone or email: Office: 910-962-2190 Email: [whiteme@uncw.edu](mailto:whiteme@uncw.edu)

For **Student Wire / Bank Payments**, see Student Accounts & Cashier Services website at <http://www.uncw.edu/studentaccounts/payments.html>

**TO SEND A WIRE:**

Complete the Wire/Bank Draft Request form on General Accounting's website <http://uncw.edu/genaccoun/forms.html> and submit to General Accounting with support documentation. They are located in HO149.

For other incoming wire questions contact Becky Heins, General Accounting Manager, at [heinsr@uncw.edu](mailto:heinsr@uncw.edu) or 962-7423



Updated 7/1/2016