

**Graduate Council Minutes**  
**Oct 16, 2018 from 3:30-5:00 pm**  
**DePaolo Conference Room 1017**

Present: Meghan Sweeney, Jeanne Pursuit, Lucy Holman, Mark Imperial, Wei Feng, Patti Turrisi, Tamara Walser, Chad Lane, Angela Housand, Chris Lantz, Melissa Urch, Kristin Bolton, Kate Nooner, Jessica Magnus (phone), Eric Richardson (visitor), David Childers, Debra Savage (intro), Linda Byrnes (intro), Carol McNulty.

1. Welcome and introductions began at 3:30
2. Minutes from last meeting were approved
3. Sub-Committee Memberships
  - a. Student Affairs- Committee has conducted one grade appeal to date.
    - *Mark Imperial*
    - *Chad Lane*
    - *Jessica Magnus*
    - *Patti Turrisi*
  - b. Program and Curriculum- Curriculum reviews- the committee is reviewing all of the submitted curriculum and will present at the Nov meeting for discussion and voting. Most of the Nov meeting will be spent on curriculum items. Chris Lantz and Eric Richardson presented an overview of the Masters of Healthcare Administration degree to be voted on in Nov. Suggestion to provide the rubric for curriculum review. This will be placed in the OneDrive for curriculum.
    - *Mark Cox*
    - *Wei Feng*
    - *Kate Nooner*
    - *Eleni Pappamihiel*
  - c. Policy & Planning- This committee will be looking at needed catalog revisions and policy implications. Suggested to elect a chair of the committee to serve as the liaison to the larger council. Carol will meet with the committee soon to begin the policy work.
    - *Kristin Bolton*
    - *Tammy Hunt*
    - *Jeanne Pursuit*
    - *Meghan Sweeney*
    - *Tamara Walser*
    - Policies to review
      - Bylaws for Council membership- ensure some consistency and look again at the council membership composition. Perhaps ratio of graduate programs should be indicator.
      - Automatic enrollment in GRC 600? Let's discuss this and the pros and cons for students.
      - Final exam required? Seems antiquated and not all graduate courses find exams the best way to assess learning.
      - Master's degree examination required- change to exit requirement? Another update that should be considered to better reflect current practice in graduate programs.
      - Language specific to doctoral students? Do we need to add?
      - Review for language applicable to online accelerated programs. This conversation brought up discussion that our university seems to be largely undergraduate, main campus, freshmen-start focused. Let's be cognizant in all university settings to continue to advocate for graduate students needs that might be different from undergraduate students.

4. Updates
  - a. Submitted programs in SO queue—handout contains some errors but does list the 5 programs that are under review at the SO. The three graduate level programs are: MA Integrated Marketing and Communication (CAS), Master of Healthcare Administration (CHHS), PhD in Marine Science (CAS).
  - b. Curriculog update- Next meeting is Oct 22 with consultant from ECU. Still hoping to roll out in January. System is expected to be a big time saver and help with entering data into Banner.
5. Graduate Faculty Status Updates
  - Cameron School of Business
    - Economics & Finance – William Sackley (five year appointment)
  - College of Arts & Sciences
    - Earth & Ocean Sciences – Spencer Roylance (special three year appointment)
    - English – Anirban Ray (five year appointment)
    - World Languages & Cultures – Michael Gordon (five year appointment)
  - College of Health & Human Services
    - School of Health & Applied Human Sciences – Danny Johnson (five year appointment)
  - Graduate Research Faculty
    - Thomas Losordo (special five year appointment)
  - Watson College of Education
    - Educational Leadership – Heddy Clark (three year appointment)
6. Other? Other items brought forth by Council members included:
  - a. Graduate faculty status: Communication needs to be stronger- who is on the current list? When do terms expire? Post on the website?
  - b. Graduation more than three times per year? With the OAP calendar and six starts/stops per year, we need to consider increasing the number of times per year students can graduate. It can seem unfair for programs to market the 6 starts per year, but then require them to follow the traditional calendar of degree conferral. Most members agreed. David Childers will follow up with more information and see if there are any drawbacks to this approach.
7. Adjourned at 4:30 pm.