

Graduate Council Minutes

Nov 29, 2018

DE 1017 9:30-11am

Members Present: Kristin Bolton, Mark Cox, Mark Imperial, Chad Lane, Kate Nooner, Eleni Pappamihiel, Jeanne Pursuit, Meghan Sweeney, Patty Turrisi, Tamara Walser. Guests included: Brian Myers (PSY) and Steve Zinder (ATR).

1. Welcome
2. Approval of minutes
3. Sub Committee Reports
 - a. Student Affairs- no report
 - b. Policy & Planning- The committee presented—See One drive info
 - Immediate implementation of policies- distinguish between policies and degree requirements (which follow catalog year).
 - Dismissals area
 - c. Program and Curriculum (see curriculum list for voting)
4. Program Updates
 - a. MA Integrated Marketing Communications- Program approved by BOG. Next step is to submit the SACS substantive change. Hoping to launch in Fall 1 2019 (or move to Fall 2 if needed)- just depends on when we get final approval from SACS. Program will use the Online Accelerated Program model but will not be using Academic Partnerships as a vendor.
 - b. Masters of Healthcare Administration-Revisions to Appendix C due mid- December and they are working on those now.
5. Issues for Discussion
 - a. Deadline for applications to graduate- Despite many efforts, still have many graduate students not applying to graduate on time. Creates all kinds of subsequent confusion- names are not in Commencement program, regalia not ready, etc. We discussed all of the things that are done to remind students (emails, weekly reminders to Program Coordinators.) Perhaps there is something we can do to remind everyone- suggestions- have a 'party' or place piece of chocolate with reminder in PC's mailboxes. Create some sort of graduation checklist? Put reminder on PC's calendars? We will try to implement something additional, but at this time the Graduate School will NOT be accepting late applications. Please help spread the word.
 - b. Others?
 - Graduate students need to enroll earlier for classes. Dept chairs are having to cancel classes, etc. because courses are under-enrolled. Hard to plan course loads when so many students are not registered.
 - When are bills due for graduate students? Was changed a few years back to not require payment until closer to classes, but has that changed? Does this account for the decrease in enrollment? Carol will follow up to find out more.
6. NEXT MEETING: Jan 31, 2019, 3:30-5:00
7. Adjournment