

(Military Letterhead)

From: Command Representative

To: University of North Carolina Wilmington – Graduate School

Subj: Confirmation of Active Duty Station

1. This letter is to confirm that (NAME OF SERVICE MEMBER) is an active duty member of (MILITARY BRANCH) stationed at (COMMAND BASE). Please grant (NAME OF SERVICE MEMBER) instate residency for tuition purposes for UNC Wilmington.

2. Please direct any questions to (RANK AND FULL NAME OF C.O.) at (PHONE NUMBER).