



Request to Grant Graduate Student Access to Web Site Directory

Explanatory Note: Due to the demands on departments, it is often difficult to maintain Web page content and accuracy. This form gives a designated graduate student permission to access and alter certain and specific content under the general direction of the department head.

Source: Committee on Web Coordination (<http://www.uncw.edu/itsd/owm/committee.html>)

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Please give the following graduate student permissions to access my departmental Web site directory on the UNCWWEB server:

Student's full name: _____

Student's UNCW e-mail address: _____

Departmental Web site URL: *http://www.uncw.edu/*_____

I understand that this request is valid through the end of this academic session only (Fall, Spring or Summer) and that this form must be re-submitted if the graduate student's permissions are to be extended. I further understand that I am responsible for the accuracy of the content of the above referenced Web site directory.

Department Head Signature

Date

Printed Name

Web Site Access Acknowledgment

As a graduate student employee in the _____ department, I will be given Web site access permissions to the _____ directory on the UNCWWEB server for the purpose of _____ [assigned duties]. I understand that these permissions are for this specific departmental directory only, and that I will not browse, edit, add or delete files in other directories on the UNCWWEB server. I affirm that I have read and understand the Responsible Use of Electronic Resources Policy (ITS 1.00 -- <http://www.uncw.edu/policies/07-100-useelectronicres.htm>). I further affirm that I will comply with its authorized and responsible use rules and that any non-compliance may result in denial of access to University information systems and/or other disciplinary actions, up to and including dismissal, in accordance with appropriate university policies, rules and regulations.

By my signature below, I understand and agree to these conditions as outlined.

Graduate Student Employee Signature

Printed Name

Date

"Access to electronic resources at UNCW is a privilege, not a right, and must be treated as such by all users of these resources." -ITS 1.00-Responsible Use of Electronic Resources