

# MILITARY CHECKLIST

## HOW TO ENROLL



## MILITARY DEPENDENT

### First-Year Applicants

#### Apply to UNCW for Admission:

- [Apply Online](#)
- Submit essay and short answer
- Submit non-refundable \$75 application fee
- Send official high school transcript(s)
- Submit Standardized Test scores directly from The College Board or ACT.
- 1 Letter of Recommendation
- List of Extracurricular activities
  - Send all transcripts to:  
UNCW Office of Admissions,  
601 S. College Rd  
Wilmington, NC 28403-5904
  - If you need assistance with this process, please contact your [regional counselor](#).

#### Residency:

- Upon Request**, submit Military Residency Form and affidavit. For an example visit: <http://www.uncw.edu/admissions/MIResidency.html>
  - For further questions regarding military residency [militaryadmissions@uncw.edu](mailto:militaryadmissions@uncw.edu)

#### Admitted? What's Next?

- Pay \$100 non-refundable enrollment deposit by May 1st deadline.
- Send final high school transcript
- Register for mandatory Student Orientation (if you have questions regarding registration call Transition Programs Office 910.962.3089)
- Submit your Medical History & Immunization Form (for questions regarding your health record please call Student Health Center at 910.962.3280)
- Complete the Health Insurance Waiver (if you have Tricare benefits you can waive our health insurance.) If you have any questions, contact Leigh Lane ([lanel@uncw.edu](mailto:lanel@uncw.edu)).
- Keep in touch with UNCW's Perch <http://www.uncw.edu/PERCH/>
- Get involved with VETS: UNCW's Students Veteran's Organization: <https://www.facebook.com/groups/453947521411351/>

# FINANCING YOUR EDUCATION

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## Apply for Financial Aid:

Attending college full time is a full time job, you must give yourself plenty of time for study and homework. Although you may have GI Bill benefits to help you, we strongly encourage students to apply for federal student aid as well. It is based on need and according to your previous year's taxes.

- Complete the Free Application for Federal Student Aid at [www.fafsa.ed.gov](http://www.fafsa.ed.gov)
  - For information on military scholarships visit <http://www.uncw.edu/admissions/documents/militaryscholarships.pdf>
  - For information on UNCW scholarships visit <http://www.uncw.edu/finaid/scholarships.html>
  - Consider using the Teal Payment Plan <http://uncw.edu/studentaccounts/TuitionPaymentPlan.html>
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## Apply for VA Benefits:

- Service member/veteran submits paperwork to transfer the Forever (Post 9/11) GI Bill: <https://www.va.gov/education/transfer-post-9-11-gi-bill-benefits/>
- Once benefits have been transferred, submit a request for Certificate of Eligibility by completing a 22-1990E: <https://www.va.gov/education/how-to-apply/>
- Allow approximately 4-6 weeks for the VA to process the eligibility applications. If admitted, we encourage you to have eligibility established **prior to attending orientation**.
- If you are using a GI Bill other than the Forever (Post 9/11) and are uncertain as to what forms to complete, contact one of the counselors below and they will assist you.
- For more information on using VA Education Benefits at UNCW visit <http://www.uncw.edu/finaid/military.html>
- If you need assistance with this process, please contact the UNCW Veterans Benefits Counselors, Mr. Alton Johnson, Mr. Chad Voorhees, or Mrs. Shannon Miles at [veterans@uncw.edu](mailto:veterans@uncw.edu) or at 910.962.3177.

