Student Accounts & Cashier Office

Mindi Miller
Student Accounts Representative
Student Accounts & Cashier Office

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601 S College Road Wilmington, N.C. 28403-5926

PHOTO BY: JEFF JANOWSKI/UNCW
Topics:

- Authorized Users
- E-Bill
- Charges on a Student Account
- Billing Process
- Payment Options
- E-refunds
- 1098-T
A link to E-Bill can be found in each monthly statement email, on the Student Accounts website and in the SACO quarterly newsletter.

Students can log into E-Bill with their 850xxxxxxxx and PIN.
Forgotten PINs can be retrieved
Authorized Users

- Family Educational Rights and Privacy Act (FERPA)
- Students can setup multiple authorized users
- Authorized User will receive an email with username and password information
  - Look in Spam/Junk folder for initial authorized user email
- Authorized Users will receive monthly E-bill upload notifications
Announcement

Summer I bills will be uploaded to E-Bill May 1st. Payments will be due May 21st.

Students should pay the amount on their E-bill by May 21st. Unpaid balances may result in dropped classes, registration, transcript, and diploma holds.

Online Accelerated Program

Students operate on an alternate schedule. OAP student Summer I bills will be issued on May 3rd and are due on May 10th at 10:00 a.m.

Billing Information:

When paying online with a checking account, it is the student’s responsibility to deposit funds prior to the due date.

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To sign up for direct deposit of your refunds, complete your setup in the Refund Account Setup page.

Student Account

ID: xxxxx0510

Balance $0.00

View Activity Make Payment

Statements

Your latest eBill Statement (4/4/18) Statement: $0.00

Your latest 1098-T Tax statement 2017 1098-T Statement
Authorized Users

From this page, you can give others (parents, employers, etc.) the ability to access your account information. In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), your student financial records may not be shared with a third party without your written consent, subject to certain exceptions. Adding an authorized user is your written consent that an individual may view your account information and make payments on your behalf. Please note that authorized users DO NOT have access to your stored payment methods, academic records, or other personal information.

Authorized Users

Add Authorized User

Email address of the authorized user

Would you like to allow this person to view your billing statement and account activity?

- [ ] Yes
- [x] No

Would you like to allow this person to view your 1098-T tax statement?

- [ ] Yes
- [x] No

Would you like to allow this person to view your payment history and account activity?

- [ ] Yes
- [x] No
Summer I bills will be uploaded to E-Bill May 1st. Payments will be due May 21st.

Students should pay the amount on their E-bill by May 21st. Unpaid balances may result in dropped classes, registration, transcript, and diploma holds.

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Billing Information:

When paying online with a checking account, it is the

To sign up for direct deposit of your refunds, complete your setup in the Refund Account Setup page.

<table>
<thead>
<tr>
<th>Student Account</th>
<th>ID: xxxxx0510</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

View Activity  Make Payment

Statements

Your latest eBill Statement (4/4/18) Statement: $0.00

Your latest 1098-T Tax statement 2017 1098-T Statement
<table>
<thead>
<tr>
<th>Charges</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition &amp; Fees</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Housing</td>
<td>Housing &amp; Residence Life</td>
</tr>
<tr>
<td>Meal Plans</td>
<td>One Card Office</td>
</tr>
<tr>
<td>ID Charge</td>
<td>One Card Office</td>
</tr>
<tr>
<td>Parking Decals &amp; Fines</td>
<td>Parking Office</td>
</tr>
<tr>
<td>Library Fines</td>
<td>Library</td>
</tr>
<tr>
<td>Mailbox Charge</td>
<td>Post Office</td>
</tr>
<tr>
<td>Insurance – <strong>must waive</strong></td>
<td>Health &amp; Wellness</td>
</tr>
<tr>
<td>Books – <strong>optional</strong></td>
<td>UNCW Bookstore</td>
</tr>
</tbody>
</table>
UNC Wilmington
Cashier's Office
601 S College Road
Wilmington, NC 28403-5926
(910)962-4281
http://www.uncw.edu/billingfaqs
StudentAccounts@uncw.edu
TealPay@uncw.edu

Bill Date: 09/06/2016
Student ID:
Term: Fall 2016(2017/18)
Due Date: 09/27/2016

Student Schedule and Bill

<table>
<thead>
<tr>
<th>CRN</th>
<th>SUBJECT</th>
<th>COURSE #</th>
<th>SECTION</th>
<th>TITLE</th>
<th>CAMPUS</th>
<th>CREDITS</th>
<th>PART OF TERM</th>
</tr>
</thead>
<tbody>
<tr>
<td>10064</td>
<td>MAT</td>
<td>111</td>
<td>006</td>
<td>College Algebra</td>
<td>M</td>
<td>3.00</td>
<td>F</td>
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<tr>
<td>10512</td>
<td>PSY</td>
<td>105</td>
<td>001</td>
<td>General Psychology</td>
<td>M</td>
<td>3.00</td>
<td>F</td>
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<tr>
<td>13000</td>
<td>UNI</td>
<td>101</td>
<td>110</td>
<td>Learning Community Seminar</td>
<td>M</td>
<td>3.00</td>
<td>F</td>
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<tr>
<td>15783</td>
<td>ENG</td>
<td>290</td>
<td>110</td>
<td>Themes in Literature</td>
<td>M</td>
<td>3.00</td>
<td>F</td>
</tr>
<tr>
<td>16942</td>
<td>HST</td>
<td>105</td>
<td>110</td>
<td>United States to 1865</td>
<td>M</td>
<td>3.00</td>
<td>F</td>
</tr>
</tbody>
</table>

Total Credits: 15.00

CURRENT TERM CHARGES

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cornerstone</td>
<td>$2,939.00</td>
</tr>
<tr>
<td>Fall Ed and Tech Fees</td>
<td>$246.48</td>
</tr>
<tr>
<td>Fall Food Dollars $150</td>
<td>$150.00</td>
</tr>
<tr>
<td>Fall MP All Acc Plus 5 7% tax</td>
<td>$1,663.85</td>
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<tr>
<td>Fall Security Fee</td>
<td>$15.00</td>
</tr>
<tr>
<td>In-state Undergrad Tuition</td>
<td>$2,177.75</td>
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<tr>
<td>Mandatory Std Box Chge</td>
<td>$11.00</td>
</tr>
<tr>
<td>Parking Decal</td>
<td>$350.00</td>
</tr>
<tr>
<td>UG Mandatory Fees</td>
<td>$1,036.10</td>
</tr>
<tr>
<td>University ID Fee</td>
<td>$20.00</td>
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</tbody>
</table>

Current Term Charges Total: $8,609.18

CREDITS/ANTICIPATED CREDITS

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Fed Dir Unsub Loans</td>
<td>$2,721.00</td>
</tr>
<tr>
<td>Web Checking Account</td>
<td>$5,788.18</td>
</tr>
<tr>
<td>Web Fall UG Tuition Deposit</td>
<td>$100.00</td>
</tr>
</tbody>
</table>

Credits/Anticipated Credits Total: $8,609.18

Current Term Balance: $ 0.00

**Non-current Term Balance: $ 0.00
BALANCE DUE: $0.00

**Non-current term balance is the sum of all other term charges less the sum of all other term payments and credits. Transaction detail may be viewed under the Activity tab in E-bill by term.

Please visit [http://www.uncw.edu/TuitionUse/](http://www.uncw.edu/TuitionUse/) to access the Use of Tuition Statement for the University of North Carolina Wilmington. This statement provides detail for the UNC Board of Governors approved annual fees. For a list and description of all fees please visit: [http://www.uncw.edu/studentaccounts/rates.html](http://www.uncw.edu/studentaccounts/rates.html).

Students enrolled in the TealPay tuition payment plan will receive an e-mail notification 7 days prior to the payment due date with the installment amount.
Billing Process – Fall 2018

Registration

- Register at Orientation
- Charges listed in E-bill
- DUE July 25

1. Ensure Financial Aid Packaging is Complete
2. Setup a TealPay Payment Plan
3. Confirm your balance is paid in full

*UNCW Student Accounts does reserve the right to drop for non-payment.
E-Bill Highlights

E-bill is used for all student billing and relies on email

Pay Online via E-Bill

Electronic Checking Account - *no fee*
If using a Credit Union please confirm routing and account information before paying.

Credit or Debit Card
MasterCard, VISA and American Express
2.85% convenience fee

- **Payments immediately post to student account.**
Other Payment Options

- Cashier’s Office – cash and check only
- Financial Aid - loans, scholarships, and grants
- Financial Aid - loans, scholarships, and grants
- TealPay – In-house Payment Plan
- 529 Plans – college savings account
- Third Party Sponsorship – contact Student Accounts
TealPay Tuition Payment Plans

***SIGN UP EACH SEMESTER***

Benefits:

- Interest-free - small enrollment fee
- Split balance into manageable monthly payments
- Reduce dependence on loans
- Enrollee will receive emails advising of payment increases
  - we recommend Authorized Users enroll!
- Setup automatic scheduled payments (optional)
<table>
<thead>
<tr>
<th>TealPay</th>
<th>Opens</th>
<th>Enrollment Cost</th>
<th>Down Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 Pay Plan</td>
<td>July 5-12</td>
<td>$30.00</td>
<td>20% + enrollment fee</td>
</tr>
<tr>
<td>4 Pay Plan</td>
<td>July 5-25</td>
<td>$40.00</td>
<td>25% + enrollment fee</td>
</tr>
</tbody>
</table>
- UNCW e-mail is the official means of communication!!
- Monitor student account – especially prior to registration opening and before bill due dates
- Past due balances prevent registration
- Drop vs. Withdrawal
- Tuition charges are based on the student’s residency.
  - Residency is determined by the North Carolina Residency Determination Service and decisions are updated by the Registrar’s Office.
  - Student Accounts bills based on a student's residency.
E-refunds

- Setup your E-refund account today!!
- Refunds often due to: overpayment, dropped class, etc.
- E-Refunds will be issued to a checking or savings account only
- Only students can setup refund account
- Payments will **not** be initiated by Student Accounts
- If your bank account information changes you will need to update your E-refund account
Title IV

- Allows federal financial aid funds: including grants and loans, to be used to pay non-institutional charges.
  - Non-institutional charges include, but are not limited to: health insurance premiums, library fines, bookstore dollars, parking fines, and health center charges.
  - If the student does not have a Title IV form on file they may be issued a refund without all charges on the account being paid.
  - This means the student would be required to make a personal payment by the posted due date for any remaining charges.
1098-T

- Provided in late January each year
- Please provide SS# (if you haven’t already)
- Provides a starting point for tax credit determination
- Provides amounts billed and scholarships and grants posted to student account for calendar year
- Does not provide amounts paid (payment history is available in E-bill)
- Students must consent to receive their 1098-T statement online